***\*****REMOVE these instructions and all red text before sending out this letter. Modify text for areas highlighted in yellow below. Choose either paragraph A or B and delete the other****.*** *Choose either paragraph C or D and delete the other. See the attached map and contacts for the appropriate Wetland Management District or Wildlife Refuge in which to send the letter. If your project covers more than one district please send a letter to each district the project will occur in. You do* ***not*** *need to mail the Wetland Management District contacts or map with the letter.*

Month dd, yyyy

«CTitle» «First» «Last»

«Title»

«Department»

«Agency»

«Address»

«City», «State» «Zip»

PROJECT NO. (Project Number), PCN (Number)

(DESCRIPTION) *-all caps*

(COUNTY) -*all caps*

*Paragraph A (to be used for Interstate, US, or State highway projects) –* The North Dakota Department of Transportation, in cooperation with the Federal Highway Administration, is proposing a roadway improvement on (Highway Name, Vicinity, Description).

*Paragraph B (to be used for Urban and County Federal Aid Route highway projects) –* (Local Government Agency replace with the appropriate City or County), in cooperation with the North Dakota Department of Transportation and Federal Highway Administration, is proposing a roadway improvement on (Highway Name, Vicinity, Description).

The project consists of (Scope of Work).

This project is expected to be constructed during the yyyy construction season.

*Paragraph C (if right-of-way will be required) –* The project will require permanent and/or temporary right-of-way. The right-of-way required will be (explain where it is in relation to the project, i.e. in linear strips parallel to the project area).

*Paragraph D (if right-of-way will not be required) –* The project will not require the acquisition of permanent or temporary right-of-way.

To ensure that all social, economic, and environmental effects are considered in the development of this project, we are soliciting your views and comments on the proposed project pursuant to Section 102(2) (D) (IV) of the National Environmental Policy Act of 1969, as amended. We are particularly interested in any Service Interest property within a ½ mile of either side of the proposed roadway improvement. Any information that might help us in our studies would be appreciated.

Page 2

Month dd, yyyy

It is requested that any comments or information be forwarded to our office on or before (mm/dd/yyyy). If no reply is received by this date, it will be assumed that you have no comment on this project.

If further information is desired regarding the proposed roadway improvement, please contact (Designer) at (Phone) in (City), (State).

(NAME) *-all caps (Refer to Section II – 04.01.03 for signatory agent)*

#/si/wi *-for NDDOT internal projects: (div.#/signatory initials/writers initials)* or si/wi *-for consultant projects: (signatory initials/writers initials)*

Enclosure

**U.S. Fish & Wildlife Service**

**North Dakota Wetland Management Districts**

104°0'0"W

49°0'0"N

103°0'0"W

102°0'0"W

101°0'0"W

100°0'0"W

99°0'0"W

98°0'0"W

97°0'0"W

49°0'0"N

·

DIVIDE

BURKE

RENVILLE

BOTTINEAU

ROLETTE

CAVALIER

PEMBINA

**CROSBY-LOSTWOOD WMD**

WILLIAMS

TOWNER

**J CLARK SALYER WMD**

**DEVILS LAKE WMD**

WALSH

MOUNTRAIL

PIERCE

WARD

MC HENRY

RAMSEY

BENSON

MC KENZIE

NELSON

GRAND FORKS

EDDY

MC LEAN

SHERIDAN

**ARROWWOOD**

WELLS **WMD**

DUNN

FOSTER

GRIGGS

STEELE

TRAILL

MERCER

GOLDEN VALLEY

BILLINGS

**AUDUBON WMD**

OLIVER

BURLEIGH

KIDDER

**CHASE LAKE WMD**

STUTSMAN

**VALLEY CITY WMD**

BARNES

CASS

STARK

**LONG LAKE WMD**

MORTON

SLOPE

HETTINGER

LOGAN

LA MOURE

GRANT

EMMONS

BOWMAN

RANSOM

**TEWAUKON WMD**

ADAMS

**KULM WMD**

SIOUX

MC INTOSH

DICKEY

SARGENT

RICHLAND

0

15

30

60

90

120

Miles

104°0'0"W

**Complexes**

Northwest ND

Eastern ND

Central ND

**Lostwood WM D Kory Richardson 8315 Highway 8**

**Kenmare, ND 58746**

**701-385-4046**

**Crosby WMD Scott Williams**

**10100 Hw y 42 NW**

**Crosby, ND 58730**

**701-965-6488**

**Scott\_A\_Williams@ fws.gov**

**J Clark Salyer WMD John Takala**

**681 Salyer Road Upham, ND 58789 701-768-2548**

**john\_takala@fws.gov**

**Northwest ND WMD Complex**

**Kyle Flanery 681 Salyer Road**

**Upham, ND 58789**

**701-768-2548**

**kyle\_flanery@ fws.gov**

46°0'0"N

46°0'0"N

103°0'0"W

102°0'0"W

101°0'0"W

100°0'0"W

99°0'0"W

98°0'0"W

97°0'0"W

**Kulm WMD**

**Wayne Henderson 1st St. SW P.O.Box E**

**Kulm, N D 58456 701-647-2866**

47°0'0"N

48°0'0"N

47°0'0"N

48°0'0"N

**Tewaukon WMD**

**Noah Hazard**

**9754 143 ½ Ave SE Cayuga, ND 58013 701-724-3598**

**noah\_hazard@fws.gov**

**Audubon WMD Kathy B aer**

**3275 11th Street NW Coleharbor, ND 58531 701-442-5474**

**kathy\_baer@fws.gov**

**Central ND WMD Complex Todd Luke**

**3275 11th Street NW Coleharbor, ND 58531**

**701-442-5474**

**Long Lake WMD Jared New ton 12000 353rd St SE**

**Moffit, ND 58560**

**701-387-4397**

**Jared\_newton@ fws.gov**

**Chase L ake WM D Jak e Hourt**

**5924 19th St SE**

**Woodworth, ND 58496 701-752-4218**

**Eastern ND WMD Complex**

**Dave Azure**

**7780 10th St. SE**

**Pingree, ND 58476**

**701-285-3341**

**dave\_azure@fws.gov**

**Arrow wood WMD Stacy Whipp**

**7780 10th St. SE**

**Pingree, ND 58476 701-285-3341**

**stacy\_whipp@fws.gov**

**Devils Lake WMD Brian Vose**

**221 2nd St. NW, Suite 2**

**Devils Lake, ND 58301**

**701-662-8611**

**bian\_vose@fws.gov**

**Valley City WM D Kurt Tompkins 11515 River Rd**

**Valley City, ND 58072**

**701-845-3466**

**kurt\_tompkins@ fws.gov**

Data Sources: BLM: County Boundaries, USFWS: WMD Boundaries, Complex Boundaries. Map Date: 6/15/2021, HAPET 2/8/2023