

FLOODPLAIN PERMIT APPLICATION(S) CHECKLIST

Information Needed for the Milestone Activity *Floodplain Permit Application*

Project Number: _____ PCN: _____

Submittal Information:

A pdf package of the wetland information is preferred. Please email a link to the mft site or the design file where permit information is stored with the project PCN in the email subject line.

The information below is needed from the plans (if available) for the Floodplain Permit application to Environmental. For Consultants, complete Part A and Part B and submit information or questions to NDDOT Technical Support. For NDDOT Designers, complete Part A and submit information to Steve Kessler, ETS Division, Section 2, skessler@nd.gov. Only include information pertaining to floodplain impact areas. Give a brief description of the cause of the impact.

Part A – For NDDOT Designers and Consultants

Estimated project cost \$_____

Yes **No** Is the work within a Floodway?

- If Yes, please see [Appendix D3 Floodway Authorization Request to Environmental](#) in the design manual reference and forms.

Only include the plan sheets pertaining to work within the 100-yr floodplain.

Title Sheet

Scope of Work

Existing Typical Section(s) within the floodplain impact.

Proposed Typical Section(s) within the floodplain impact.

Plan and Profile Sheets (if applicable)

- Include the highway segment, culvert, box, or bridge of which the work will be on.
- Include any coffer dams or temporary bypasses

Cross Sections (if applicable)

- Show existing and proposed elevations.

Detail Sheets (i.e., existing and proposed bridge, culvert extension detail, riprap detail, temporary bypass, and slope flattening detail sheets if applicable).

Flood Insurance Rate Maps (FIRM)

- Identify on the FIRM where the impact takes place withing the 100-yr floodplain

Floodplain Permit Application Check List (Completed)

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Part B – For Consultants

Floodplain Permit Application. Contact the local floodplain administrator to determine if the community requires a specific floodplain application form and include with the submittal to ETS. The floodplain administrator list can be found on the [DWR website](#). If the community does not, see [Appendix F7 Floodplain Permit Application Form](#) in the design manual reference and forms. If project is within multiple permitting communities, a complete floodplain permit application is needed for each.

Known communities with their own floodplain application form:

- City of Dickinson
- City of Bismarck
- City of Buelah
- City of Minot
- City of Fargo
- City of West Fargo
- City of Grand Forks
- City of Killdeer
- City of Mayville
- City of Watford City
- City of Mandan
- Burleigh County
- Morton County
- Pembina County
- Ramsey County
- Ward County

Designer: _____ Date: _____

QC/QA Reviewer: _____ Date: _____

Consulting Firm: _____