Appendix A9 Mitigation Monitoring Letter to Landowner Template May 12, 2014

ENTER DATE

CERTIFIED MAIL

Enter Name

Address

City, ND zip

MITIGATION BANK/SITES MONITORING

The North Dakota Department of Transportation (NDDOT) conducted (*on site/off-site*) monitoring of your wetland mitigation bank/site on (*enter date*). Your participation with NDDOT to create and maintain this mitigation bank/site is greatly appreciated. Following are our findings for (*enter year*):

(REMOVE ALL THAT DO NOT APPLY)

Wetland ditch blocks/plugs – Wetland ditch block(s) appear intact and stable. Vegetative cover has stabilized the ditch blocks with no observable erosion or animal damage. (*If this is not the case, describe conditions found relative to each ditch block problem and how NDDOT will remedy the problem. Include any measures required by landowner.* *In most cases this will be NDDOT remedial action. Attach map if applicable.)*

Wetland Creation/Restoration/Enhancement – The area(s) intended to revert to wetland have established as planned. *(If this is not the case, include how NDDOT plans on remedying the problem or any remedial action required by landowner or. In most cases this will be NDDOT remedial action.*)

Wetland Buffer – The 50 ft. vegetative buffer is intact with no encroachment from cultivation or annual crop production. The buffer was free of noxious weeds*. (If this is not the case, describe conditions found relative to each wetland buffer and how NDDOT wants the landowner to remedy the concern(s). If reseeding of buffer is required because of landowner impact, include the grass mix that was originally planted on the site and planting instructions (timing, seeding depth, etc.) NDDOT will remedy problems relative to establishment problems. Landowner is responsible for control of noxious weeds and managing the buffer with haying or grazing according to the grazing plan. Attach map indicating areas of noxious weeds, encroachment, etc. Indicate which species of weeds were found.*

Adjacent Upland (*remove is not applicable to mitigation bank*) – The adjacent upland is free of noxious weeds and is being managed according to terms and conditions of the Wetland Mitigation Agreement. *(If this is not the case, describe conditions found in the upland and how NDDOT wants the landowner to remedy the concern(s). This may include reviewing the grazing plan to make sure it is being followed or changing the grazing plans to remedy the problem. NDDOT will remedy concerns relative to establishment problems. Landowner is responsible for control of noxious weeds and managing the upland with haying or grazing. Attach map indicating areas of noxious weeds or other pertinent information needed to help landowner remedy the problem. Indicate which species of weeds were found.)*

Please contact (*Name and phone number*) if you have any questions or need further information. NDDOT personnel are available to visit the site at your convenience to discuss any concerns or questions you may have. Please inform NDDOT at 701-328-2188 if you plan on selling this property to make sure the new landowner is aware of the easement encumbrances.

SHERI LARES, ENVIRONMENTAL AND TRANSPORTATION SECTION

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