

**REQUEST FOR VOLUNTEER (NON-STATE EMPLOYEE)
TO OPERATE STATE VEHICLE**

North Dakota Department of Transportation, State Fleet Services
SFN 59000 (6-2016)

1. State Fleet Services Authorization is based on driving record only.
2. The agency/university is responsible for the authorization of use by the approved volunteers. (Official State Business Only)
3. Authorization good for 1 year from date of signature.
4. Allow a **minimum** two weeks for processing.
5. Complete Drivers License Number (DLN) and the state it is issued.

All volunteer drivers license records will be checked prior to approval.

Agency/University						Date	
NAME AS APPEARS ON DRIVERS LICENSE	DLN	STATE DLN ISSUED	FIRST DATE OF TRAVEL	PROGRAM / REASON	APP	NOT APP	

Signature of Agency	Date
Signature of State Fleet	Date

RETURN TO STATE FLEET SERVICES