OUTDOOR ADVERTISING PERMIT AND ALTERATION APPLICATION

North Dakota Department of Transportation, Environmental and Transportation Service

SFN 10051 (Rev. 11-2008)

PLEASE PRINT

APPLICANT

Name

Mailing Address

City | State | Zip Code

Telephone Number

I, the undersigned, herewith accept the terms and conditions of law and of the rules of the N.D. Department of Transportation and agree to fully comply therewith. I certify that all the information stated in this application is true and correct.

Signature | Date

Submit application with check for $50 for the permit.

DESCRIPTION

1. LOCATION of the sign is on the ☐N ☐S ☐E ☐W side of _____ (Highway) a distance of _____ft. ☐N ☐S ☐E ☐W from milepost number_____
2. SIGN MESSAGE:
3. SIZE: (Panel) Height | Width
   SIZE: (Apron, if any) Height | Width
4. ILLUMINATED SIGN: ☐Yes ☐No
5. SIGN STRUCTURE: ☐Single Face ☐End to End ☐Back to Back ☐"V" Type
6. SUPPORTS TYPE: ☐Wood ☐Metal ☐Other
   PANEL TYPE: ☐Wood ☐Metal ☐Other

LANDOWNER

Name

Mailing Address

City | State | Zip Code

Letter or lease attached ☐Yes ☐No

Applicant must submit letter, copy of land lease, or landowner's signature below.

Signature of Landowner

APPLICANT MUST HAVE THIS SECTION COMPLETED BY THE ZONING AUTHORITY

LOCATION

Inside corporate city limits? ☐Yes ☐No

Legal description of property:

ZONING STATUS

Zoned: ☐Yes ☐No

If yes, type of zoning:

Is the zoned location comprehensively zoned and not zoned for the sole purpose of erecting billboards? ☐Yes ☐No

Date that the current zoning became effective

UNZONED STATUS

If not zoned, is the sign within 600 feet of an active unzoned commercial or industrial business? ☐Yes ☐No

If yes, name of business:

Is both the business activity and proposed sign location unzoned? ☐Yes ☐No

Is the useful portion of the business activities property (building, parking lot, etc.) directly adjacent to the highway right of way? ☐Yes ☐No

TITLE AND SIGNATURE OF ZONING AUTHORITY

Government Entity | Telephone Number

Title

Print Name

Signature

LOCATION SKETCH SPACE

Submit sketch of property and highway showing proposed sign location, land ties, off-premise advertising sign, if within 500 feet, and give distance from proposed sign location.

N ↑

OFFICE USE ONLY - COMMENTS

ADVERTISING SIGN PERMIT

Permission is hereby granted for the construction of the sign as described in the above application, said sign to be in accordance with the rules of the Department of Transportation and the laws of the state of North Dakota. The permit holder maybe required to obtain a permit in accordance to local city/county ordinances.

SPECIAL REQUIREMENTS: Sign must be erected within one year of the date shown below or the permit will be revoked.

THIS PERMIT DOES NOT AUTHORIZE THE VIOLATION OF LOCAL ZONING ORDINANCES.

Permit Number	Date	Signature of District Engineer

FOR ALTERATIONS ONLY

PERMIT NO.

The undersigned owner of the advertising sign located adjacent to Highway No._____ , _____ feet ☐N ☐S ☐E ☐W of milepoint number _____ hereby applies for permission to alter or change said sign (indicate structural, material, lighting, or wanted sign change):

_____

_____

_____

CONFIRMATION OF CONTINUED CONFORMING LOCATION

APPLICANT MUST HAVE THIS SECTION COMPLETED BY THE ZONING AUTHORITY

LOCATION	
Inside corporate city limits? ☐Yes ☐No	
Legal description of property:	
ZONING STATUS	
Zoned: ☐Yes ☐No	
If yes, type of zoning:	
Is the zoned location comprehensively zoned and not zoned for the sole purpose of erecting billboards? ☐Yes ☐No	
Date that the current zoning became effective	
UNZONED STATUS	
If not zoned, is the sign within 600 feet of an active unzoned commercial or industrial business? ☐Yes ☐No	
If yes, name of business:	
Is both the business activity and proposed sign location unzoned? ☐Yes ☐No	
Is the useful portion of the business activities property (building, parking lot, etc.) directly adjacent to the highway right of way? ☐Yes ☐No	
TITLE AND SIGNATURE OF ZONING AUTHORITY	
Government Entity	Telephone Number
Title	
Print Name	
Signature	

It is understood and agreed that altering or changing done prior to filing and the approval of this application is cause for the immediate cancellation of the permit as issued by the North Dakota Department of Transportation, which will necessitate the removal of said sign. (The changing of the advertising copy is permissible without filing this alteration application.)

Date	Signature of Owner

DO NOT COMPLETE LOWER PORTION

Issuance Date	Approved Signature of District Engineer