HIGHWAY - RAIL GRADE CROSSING SAFETY PROJECT APPLICATION
CROSSING SAFETY

Print

North Dakota Department of Transportation, Planning & Asset Management Division
SFN 59141 (09-2012)

Blocks with asterisk are required to be filled out for application processing.

1. APPLICANT INFORMATION

a) Political Subdivision* ☐ City ☐ County ☐ Township		a) Name of Political Subdivision*	
b) Mailing Address*		c) City*	d) State ND	e) Zip Code*
f) Physical Address*		g) City*	h) State ND	i) Zip Code*
j) Point of Contact Name (Last, First)*		k) Point of Contact Title*	
l) Telephone Number*	m) Cell Phone Number	n) Fax Number	o) Email Address

2. PROGRAM INFORMATION & REQUIREMENTS

a) Applicant must submit to North Dakota Department of Transportation (NDDOT) a copy of the certified cost estimate provided by the operating railroad prior to submitting their application.

b) Applicant must certify availability of funds to cover local match and any amount above the grant limits on the project. Applicant must also submit a copy of the governing body's meeting minutes that authorizes funding for the project.

c) No construction may begin without written authorization by NDDOT. Grant funds may only be used for construction costs, not preliminary engineering or final design costs. Grant funds cannot be used for any construction costs incurred prior to written authorization by NDDOT.

d) Applications will be prioritized, processed, and awarded based on the crossing's respective score from Federal Railroad Administration's Accident Prediction System.

3. PROJECT INFORMATION

a) Project Type*
- ☐ Install/Upgrade Active Warning Device
- ☐ Resurface Crossing
- ☐ Grade Separation

b) Applicant must provide an overview map of the project location as an attachment to the application.

c) Applicant must complete funding statement below (**Applicant is responsible for appropriating sufficient funds to cover these costs)

Crossing Location (DOT#, Street/Highway #):

1. Is crossing on the State Highway System? If Yes, provide Highway #*:	☐ Yes ☐ No
2. Estimate Cost*:	$
3. Match Funds:	$
4. State Funds (Maximum of $75,000 per Crossing)	$
5. Remaining Installation Costs:	$
6. Total Cost to the Applicant**:	$ 0.00

4. DISCLAIMER AND SIGNATURE

I certify on behalf of the* _____ of: _____ that all above statements are true and that the aforementioned City agrees to and is in compliance with all NDDOT grant funding requirements.

SIGNATURE	Date

NDDOT Point of Contact:
Jim Styron
Planning & Asset Management Division- Rail Section
Phone: (701)328-4409
Fax: (701)328-0310

Mail Completed Application To:
North Dakota Department of Transportation
Planning & Asset Management Division
Attn: Rail Section
608 East Boulevard Avenue
Bismarck, ND 58505-0700

Checklist

- ☐ Completed Highway – Rail Grade Crossing Safety Project Application (Crossing Safety).
- ☐ Official Cost Estimate from the respective operating railroad company.
- ☐ Copy of the governing body's meeting minutes authorizing funding for the project.
- ☐ Overview map of the project location.

HIGHWAY-RAIL CROSSING SAFETY PROJECT APPLICATION INSTRUCTIONS
(Crossing Safety Project)

Program Background

The sixty second state legislature passed House Bill 1012 which amends and reenacts section 57-43.2-19 of the North Dakota Century Code. The amendment provides funding of up to $230,000 that may be used by the Department of Transportation for additional highway-rail grade crossing safety projects.

Effective 1 July 2011, political subdivisions may apply for grants to establish quiet zones or make individual crossing safety improvements. To obtain a grant, the political subdivision must meet the following requirements:

1. A political subdivision must file an application with the department of transportation for a grant.

2. A political subdivision grant applicant must provide ten percent matching funds for the project costs but no local matching funds are required for a highway-rail grade crossing on a state highway.

3. Grant funds may be allocated for development of railroad quiet zones, installation or upgrading of active warning devices, resurfacing crossings, building of grade separations, and other costs associated with these improvements.

4. An applicant for grant approval for development of a railroad quiet zone shall provide the department of transportation a copy of the notice of intent filed with the federal railroad administration regarding establishment of a proposed quiet zone and copies of any subsequent filings with or orders from the federal railroad administration relating to the notice of intent.

5. Grants for a single crossing may not exceed $80,000 and grants for all crossings within a city may not exceed a cumulative amount of $80,000.

Application Instructions (Crossing Safety)

Items listed below correspond to the respective sections in the Highway-Rail Grade Crossing Safety Project Application (Crossing Safety) - (SFN59141)

1a-o. Fill in all contact information.

2a. The operating rail road will provide the applicant with a cost estimate for the crossing safety project.
2b. A copy of the governing bodys meeting minutes authorizing use of funds ensures the applicant has the necessary funding to complete all portions of the project.
2c. A contract agreement must be established with North Dakota Department of Transportation (NDDOT) prior to start of construction.
2d. Applicants will be ranked based on their respective score from FRAs Accident Prediction System.

3a. Indicate what type of project you are applying for grant funding for
3b. The overview map must encompass the entire project
3c. Fill in blocks 1,2, and 4 for the crossing. Dollar amounts will automatically populate in blocks titled: *Match Funds*, *Remaining Installation Cost*, and *Total Cost to the Applicant* based on the information the applicant provides in blocks 1, 2, & 4.

4. The correct type and name of the political subdivision will automatically populate in the blanks provided in this section if the correct information was input in Section 1a.

Checklist
All items identified on the checklist must be submitted prior to or with the completed application before the application can be processed.

Questions
Any questions regarding the program, application, or submission process should be directed to the North Dakota Department of Transportation-Rail Planning representative (provided below).

Jim Styron
NDDOT Planning & Asset Management Division - Rail Section
Phone: (701)328-4409
Fax: (701)328-0310
Email: jstyron@nd.gov

Application Submission
Mail the completed application and all required supporting documentation to the address provided on the last page of the application. This address is also provided below.

North Department of Transportation
Planning & Asset Management Division
Attn: Rail Section
608 East Boulevard Avenue
Bismarck, ND 58505-0700

Application Processing
Completed applications will be processed and prioritized based on their respective score from FRAs Accident Prediction System. An application must be completely filled out. It must be accompanied by all the required supporting documentation (see checklist).

Selection Process
Crossing Safety Project applicants will be prioritized based on their respective score from FRAs Accident Prediction System. These applicants will be awarded grants in the order of their prioritization as fund availability permits. Applications will be processed in the order of receipt.

Examples of Crossing Safety Project Funding

*Funding for Match and Remaining Costs are the responsibility of the applicant.

EXAMPLE #1
(Multiple Projects)

	Crossing #1 (Upgrade Active Warning Device)	**Crossing #2 (Resurface Crossing) State Hwy)**	**Crossing #3 (Grade Seperation)**	**Total**
Estimate Cost	$165	$61,000	$4,500,000	$4,726,000
Match*	$16,500	$0	$450,000	$466,500
Grant Funding	$80,000	$0	$0	$80,000
Remaining Cost*	$68,500	$0	$4,050,000	$4,118,500

Example #1 Notes:
-Crossing #1 & #3 are not on a state highway- 10% Match of the project cost is required.
-Crossing #2 is on a state highway- No local match is required.

EXAMPLE #2
(Upgrade Active warning Device)
(State Hwy)

Crossing #2
(Resurface Crossing)
State Hwy)

	Crossing #1
Estimate Cost	$155,000
Match*	$0
Grant Funding	$80,000
Remaining Cost*	$75,000

Example #2 Note:
-Crossing is on a state highway- No local match is required