

NDDOT TECHNICAL CERTIFICATION PROGRAM (TCP) PERFORMANCE EXAM

SCHEDULING AN EXAM

Aggregate and asphalt testing performance exams are scheduled through the NDDOT Materials and Research division. Exams are scheduled for new and for 5-year Renewal students.

A [Request for Performance Exam form](#) must be completed, signed, and returned before scheduling. A link to this form may also be found on the TCP web page.

Once the request is approved the exam is scheduled through the TCP Registration web link.

Exams may be scheduled up to 12 months after completing a class. They are typically offered only in the winter training season.

EXPECTATIONS FOR PARTICIPANTS

- Be prepared to begin at your scheduled time.
- Know which certification you are seeking.
- Bring a copy of the procedures.
- Have thorough knowledge and understanding of all procedures in the certification group that you request before the exam begins.
 - On-the-job training is required before attempting a performance exam.
- You will be given two opportunities to complete a demonstration of each test.
 - If the Examiner determines during the exam that you are not able to complete the performance exam you are allowed one more attempt
 - If you are unable to complete the test the second time the performance exam will end at that point.
- A performance exam must then be scheduled for a later date. This will be the final attempt to complete the exam and it may NOT be completed the same day.
 - If the second exam is not successful the class must be repeated.

You are graded on your ability to correctly thoroughly verbally describe and/or perform all steps of each procedure. You are expected to know the steps of the test, times and temperatures.

Reference material may be used but you will not be allowed to read the entire procedure.

REMINDERS

If this is your first time completing a performance exam, or the first exam in North Dakota, every state has their own variation to test procedures. You must be familiar with the North Dakota method for testing, sampling, number of samples required, modifications, etc.

Individuals requesting a Renewal Performance Exam are expected to have recent testing experience. Please be aware that there are options available for 5-year aggregate certification. A link from the TCP page [Certifications Requirements Overview](#) will explain the options.

AGGREGATE PERFORMANCE EXAMS

North Dakota requires that aggregate tests be completed during aggregate production AND during asphalt mix production in the field lab. You must be familiar with all methods of aggregate sampling listed in ND T 2 procedure. Individuals that typically only sample from a belt at the plant are required to be familiar with all sampling methods.

CONTACT

Questions: dotmaterials@nd.gov
701-328-6937

NDDOT TCP Web Link

<http://www.dot.nd.gov/divisions/materials/techniciancertification.htm>