

**REQUEST FOR PROPOSAL**

**TO PERFORM**

**CONSTRUCTION ENGINEERING**

**February 7, 2016**

**FOR PROJECT:**

BRO-0045(060) PCN 20705

112<sup>th</sup> Ave. SW, Green River Bridge, Structure No. 45-120-03.0  
5 Miles North and 1 Mile West of Dickinson, ND

PROPOSALS MUST BE DELIVERED TO  
THE OFFICE OF THE STARK COUNTY AUDITOR  
51 3<sup>rd</sup> Street East  
PO Box 130  
Dickinson, ND 58601  
By 5:00 PM MST, February 29, 2016

**REQUEST FOR PROPOSALS  
TO PERFORM  
CONSTRUCTION ENGINEERING SERVICES  
FOR STARK COUNTY**

**BRO-0045(060) PCN 20705  
112<sup>th</sup> Ave SW, Green River Bridge, Structure No. 45-120-03.0  
5 Miles North and 1 Mile West of Dickinson, ND**

Stark County will engage the services of a prequalified engineering firm to perform Construction Engineering on the following project in Stark County scheduled to be completed in 2016:

**BRO-0045(060) PCN 20705: REMOVAL OF STRUCTURE, 28' x 80' SINGLE SPAN BRIDGE, & INCIDENTALS STRUCTURE NO. 45-120-03.0**

Work to be performed by Consultant includes:

**Construction Services:** Perform Project Management, Project Administration, Construction Observation, Surveying, and Material Testing. Additional services, if required, may be negotiated and supplemental agreements issued based on the consultant's performance, the consultant's proposal and available funding.

Firms are invited to submit a proposal for the project listed above. The proposals shall provide the following information:

- Past Performance
- Ability of professional personnel
- Willingness to meet time and budget requirements
- Location
- Recent, current, and projected workloads of the persons and/or firms
- Related experience on similar projects
- Recent and current work for the County
- Project understanding, issues, & approach

The proposal pages shall be numbered and must be limited to 5 pages in length. Proposals that exceed the 5 page length requirement will not be considered. The cover letter will not be counted as one of the 5 pages. The proposal should list the personnel who will be assigned to work on the project, including titles, education, and work experience. Stark County will only consider proposals received prior to **5:00 PM MST, February 29, 2016**. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 5 page proposal. Each proposal will be evaluated by a selection committee.

Stark County will conduct interviews. The County plans to interview up to three (3) of the most qualified engineering firms based on whose proposals most clearly meet the RFP requirements.

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County reserves the right to terminate negotiations, and then negotiate with the second and third ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The County reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects.

Engineering firms interested in performing the work shall submit 7 printed copies of their proposals to:

Stark County Highway Superintendent  
51 3<sup>rd</sup> Street East  
PO Box 130  
Dickinson, ND 58602  
BRO-0045(060) PCN 20705  
701-456-7630  
aheiser@starkcountynd.gov

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding the Title VI Program see the NDDOT website at: <http://www.dot.nd.gov/divisions/civilrights/titlevi.htm>