

# **REQUEST FOR PROPOSAL**

## **TO PERFORM PRELIMINARY & DESIGN ENGINEERING**

**March 20th, 2023**

### **FOR PROJECT:**

#### **BRC-BRJ-2300(021), 23960**

Structure Replacement/Removal

Structure # 23-133-13.0 (Structure Replacement)

Structure # 23-119-18.0 (Structure Removal)

Structure # 23-108-10.1 (structure removal)

LaMoure County, ND

**PROPOSALS MUST BE DELIVERED TO  
THE OFFICE OF THE LAMOURE COUNTY HIGHWAY SUPERINTENDENT**

**505 4<sup>th</sup> Ave SE,**

**PO Box 241**

**LaMoure, ND 58458**

**By 1:00 PM, April 18, 2023**

**REQUEST FOR PROPOSALS  
TO PERFORM  
PRELIMINARY & DESIGN ENGINEERING SERVICES  
FOR LAMOURE COUNTY**

**BRC-BRJ-2300 (021), 23960**

LaMoure County is requesting the services of qualified engineering firms to perform preliminary and design engineering and affiliated services to complete the following project.

Structure # 23-133-13.0 is located approximately 1 mile east of grand rapids ND, and Structure # 23-119-18.0 is located approximately 2 miles north east of Edgeley ND. Structure # 23-108-10.1 is located approximately 2 miles south east of Jud ND. Key project elements include replacement of Structure # 23-133-13.0, removal of Structure #23-119-18.0 and removal of structure # 23-108-10.1

Work to be performed by Consultant includes:

**Preliminary Engineering:** This phase shall consist of all activities necessary to complete the environmental document (including FHWA concurrence and approval), conduct public involvement, perform preliminary design, hydraulic analysis, and coordinate utility location and conflict plans. The preliminary engineering phase will be considered complete upon receiving environmental approval from FHWA and NDDOT approval of all other deliverables.

**Design Engineering:** This Phase shall consist of design activities following preliminary design and preparation of final construction plans, specifications, and estimates; execute contracts for utility conflict plans for adjustments and relocations; final right of way acquisition, final mitigation plans and permitting and a final load rating report and BRR model. Final Design will be considered complete upon delivery and approval of final construction plans, specifications, estimates, certifications, load rating report, model and NDDOT approval of all other deliverables.

Firms are invited to submit a proposal for the project listed above. The Proposals shall provide the following information:

- Past Performance
- Ability of professional personnel
- Willingness to meet time and budget requirements
- Location
- Recent, current, and projected workloads of the persons and/or firms
- Related experience on similar projects
- Recent and current work for the County
- Project understanding, issues, & approach

The proposal pages shall be numbered and must be limited to 10 pages in length. Proposals that exceed the 10 page length requirement will not be considered. The cover letter will not be counted as one of the 10 pages. The proposal should list the personnel who will be assigned to work on the project, including titles, education, and work experience. LaMoure County will only consider proposals received prior to **1:00 PM, April 18, 2023**. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 10 page proposal. Each proposal will be evaluated by a selection committee.

LaMoure County will conduct interviews. The County plans to interview up to three (3) of the most qualified engineering firms based on whose proposals most clearly meet the RFP requirements. Interviews will take place on a date to be determined by the County. Firms not selected to be interviewed will be notified in writing.

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County reserves the right to terminate negotiations, and then negotiate with the second and third ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The County reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects.

Engineering firms interested in performing the work shall submit six (6) hard bound copies and an electronic pdf file of their proposal to:

Darrick Nitschke  
LaMoure County Highway Superintendent  
505 4<sup>th</sup> Ave SE,  
PO Box 241  
LaMoure, ND 58458  
BRC-BRJ-2300(021), PCN23960  
701-883-5131  
dnitschke@nd.gov

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age, or handicap or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding the Title VI Program see the NDDOT website at: <http://www.dot.nd.gov/divisions/civilrights/titlevi.htm>