

**REQUEST FOR PROPOSAL  
TO PERFORM  
CONSTRUCTION ENGINEERING  
April 14, 2021**

**FOR PROJECTS:**

**CER-0221(080), PCN 22794 – Hill Slide Repair**

**CER-0211(058), PCN 22981 – Grade Raise**

**CER-0219(057), PCN 23034 – Box Culvert Installation**

PROPOSALS MUST BE DELIVERED TO  
KERRY JOHNSON  
BARNES COUNTY HIGHWAY SUPERINTENDENT  
1525 12<sup>th</sup> ST NW  
Valley City, ND 58072  
By 2:00 PM, May 5, 2021

**REQUEST FOR PROPOSALS**  
**TO PERFORM**  
**CONSTRUCTION ENGINEERING SERVICES**  
**FOR BARNES COUNTY**

**CER-0221(080), PCN 22794**  
**CER-0211(058), PCN 22981**  
**CER-0219(057), PCN 23034**

Barnes County will engage the services of a prequalified engineering firm to perform Construction Engineering on the following projects in Barnes County scheduled to be completed in 2021.

**CER-0221(080) PCN 22794; NDDOT Job #7 on the April 9, 2021 Letting**

The project is located approximately 1 mile North of Kathryn, ND on Barnes County Highway 21. Key project elements include borrow excavation, underdrain installation, aggregate base course, commercial grade hot mix asphalt and incidentals.

**CER-0211(058) PCN 22981; NDDOT Job #4 on the May 14, 2021 Letting**

The project is located approximately 1.5 miles West and 2.5 miles North of Litchville, ND on Barnes County Highway 11. Key project elements include grade raise, salvaged base course, hot mix asphalt, riprap and incidentals.

**CER-0219(057) PCN 23034; NDDOT Job #3 on the May 14, 2021 Letting**

The project is located approximately 3 miles Northwest of Valley City, ND on Barnes County Highway 19. Key project elements include pipe removal, box culvert installation, and incidentals.

**Scope of Work:**

Barnes County intends to execute one contract per project. Barnes County reserves the right to assign work in phases and have the firms selected perform any additional work not currently assigned. Project work items may be added or removed from the contract by work authorization or supplementary agreement.

Consultants shall prioritize projects with #1 being the most desired project. One or more consultants may be selected to do this work.

**Construction Services:** Perform Project Management, Project Administration, Construction Observation, and Material Testing. Additional services, if required, may be negotiated and supplemental agreements issued based on the consultant's performance, the consultant's proposal and available funding.

Firms are invited to submit a proposal for the project listed above. The Proposals shall provide the following information:

- Past Performance
- Ability of professional personnel
- Willingness to meet time and budget requirements
- Location
- Recent, current, and projected workloads of the persons and/or firms
- Related experience on similar projects
- Recent and current work for the County
- Project understanding, issues, & approach

The proposal pages shall be numbered and must be limited to 10 pages in length. Proposals that exceed the 10 page length requirement will not be considered. The cover letter will not be counted as one of the 10 pages. The proposal should list the personnel who will be assigned to work on the project, including titles, education, and work experience. Barnes County will only consider proposals received prior to **2:00 PM, May 5, 2021**. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 10 page proposal. Each proposal will be evaluated by a selection committee.

Barnes County will conduct interviews. The County plans to interview up to three (3) of the most qualified engineering firms based on whose proposals most clearly meet the RFP requirements. Interviews will take place on a date to be determined by the County. Firms not selected to be interviewed will be notified in writing.

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County reserves the right to terminate negotiations, and then negotiate with the second and third ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The County reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects.

Engineering firms interested in performing the work shall submit six (6) hard bound copies and an electronic pdf file of their proposal to:

Barnes County Highway Superintendent  
1525 12<sup>th</sup> ST NW  
Valley City, ND 58072  
CER-0221(080), CER-0211(058), CER-0219(057)  
701-845-8508

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age, or handicap or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding the Title VI Program see the NDDOT website at: <http://www.dot.nd.gov/divisions/civilrights/titlevi.htm>