

August 17, 2016

**ADDENDUM 1 TO REQUEST FOR PROPOSAL – APPENDIX E**

TO: All prospective consulting firms for the Bismarck-Mandan Metropolitan Planning Organization's **BISMARCK-MANDAN BICYCLE AND PEDESTRIAN STUDY** to be conducted in the cities of Bismarck, ND and Mandan, ND, RELEASED August 17, 2016, and having a proposal due date of 4:00 P.M. Central Time, September 8, 2016.

The following revision shall be made:

**Request for Proposal Revision**

- Remove Appendix E: Cost Proposal Form and REPLACE with the attached REVISED Appendix E: Cost Proposal Form.

The REVISED Appendix E: Cost Proposal Form reflects the correct not to exceed study budget of \$140,000.

All other terms and conditions of the Request for Proposal apply as issued.

Thank you



Steve Saunders  
MPO Executive Director

Attachment: Addendum 1

**~ REVISED ~**

**Appendix E: Cost Proposal Form**

(Include one completed form in a separate sealed envelope – labeled “SEALED COST FORM – Firm Name” and submit with technical proposal as part of the RFP response.)

**The cost estimated should be based on a not to exceed budget of \$140,000.** Changes in the final contract amount and contract extension are not anticipated.

REQUIRED BUDGET FORMAT  
*Please Use Audited DOT Rates Only*  
Bismarck-Mandan Bicycle and Pedestrian Study

| 1. Direct Labor                      | Hours | X | Rate | = | Total |
|--------------------------------------|-------|---|------|---|-------|
| Name, Title, Function                | 0.00  | X |      | = | 0.00  |
|                                      |       | X |      | = |       |
|                                      |       | X |      | = |       |
|                                      |       | X |      | = |       |
| 2. Overhead                          |       |   |      |   |       |
| 3. General & Administrative Overhead |       |   |      |   |       |
| 4. Subcontractor Costs               |       |   |      |   |       |
| 5. Materials and Supplies Costs      |       |   |      |   |       |
| 6. Travel Costs                      |       |   |      |   |       |
| 7. Fixed Fee                         |       |   |      |   |       |
| 8. Miscellaneous Costs               |       |   |      |   |       |
| <b>Total Costs</b>                   |       |   |      |   |       |