

NOTICE

Starting immediately, Davis-Bacon certified payrolls on North Dakota DOT projects may be delivered to the Project Engineer. Payrolls not submitted through LCPTracker may now also be emailed to the Project Engineer, in pdf form. The pdf copy must be clear and legible and must be an accurate and complete copy of the certified payroll. It may contain either a true electronic signature or a photocopy of a wet signature. Contractors will receive the Project Engineer's email at Pre-Construction Conference. Please direct questions on this policy change to Gail Brown, NDDOT DBRA Wage Administrator, at (701) 328-2605.

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NDDOT BID OPENING DATES:

- Friday, November 18, 2016

DBES WHO NEED ASSISTANCE...

Technical assistance for DBEs is available in the areas of certification, bidding, bonding, bookkeeping, loans, contract procurement, etc. If you would like assistance in any of these areas please contact the DBE Supportive Services Consultant:

Duane Kuntz at (701) 258-7515 or dkdbe@midco.net

CONTACTS

Civil Rights Division

Ramona Bernard, Director
 (701) 328-2576
rbernard@nd.gov

Amy Conklin
 DBE Program Administrator
 (701) 328-3116
aconklin@nd.gov

DBE Supportive Services Consultant

Duane Kuntz
 OHITIKA designs, Inc.
 (701) 258-7515
dkdbe@midco.net

NDDOT/ CONTRACTOR LIAISON MEETINGS

These meetings are held in Rooms 310/311 of the Transportation Building and are broadcast via the Department's video conferencing sites in the Grand Forks, Fargo, Valley City, Devils Lake, Minot, Williston, and Dickinson District offices. All contractors (DBE and non-DBE) are welcome to attend either at the Transportation Building in Bismarck or at any of the district offices.

- ◆ None scheduled at this time.

NEWSLETTER ADVERTISEMENTS ARE DUE TO THE CIVIL RIGHTS OFFICE FIFTEEN (15) BUSINESS DAYS PRIOR TO EACH BID OPENING BY 12:00 NOON(CT):

⇒ Thursday, November 3, 2016



**SUBMIT THE REQUIRED INFORMATION ONLINE AT
[HTTPS://APPS.ND.GOV/ DOT/ CR/ CSI/ LOGIN.HTM](https://apps.nd.gov/dot/cr/csi/login.htm)**

**NDDOT SPECIFICATION MEETING DATES
THE MEETINGS ARE FROM 1-5PM AT THE BISMARCK COMFORT INN.**

DBE & NON-DBE CONTRACTORS ARE INVITED.

2016 MEETING SCHEDULE

⇒ Thursday, October 27

THE NORTH DAKOTA DEPARTMENT OF TRANSPORTATION (NDDOT) WILL CONSIDER EVERY REQUEST FOR REASONABLE ACCOMMODATION TO PROVIDE:

- an accessible meeting facility or other accommodation for people with disabilities,
- language interpretation for people with limited English proficiency (LEP), and
- translations of written material necessary to access NDDOT programs and information.

To request accommodations, contact Paula Messmer, Civil Rights Division, NDDOT at 701-328-2978 or civilrights@nd.gov TTY users may use Relay North Dakota at 711 or 1-800-366-6888.

DBE DIRECTORY UPDATES

DBES ADDED TO THE DIRECTORY SINCE AUGUST 26, 2016

P & L

Laura Kashube

4360 RD 2037

Brockton, MT 59213

PHONE: 541-788-3727

e-mail: laurakmont@yahoo.com

TYPE OF WORK: TRUCKING: Hauling sand, gravel, & riprap; Other: Flatbed work

Traffic Research and Analysis, Inc.

Susan Medland

3844 E Indian School Rd

Phoenix, AZ 85018-5235

PHONE: 602-840-1500

email: susan@tra-inc.com

TYPE OF WORK: CONSULTANT: Planning, Other (Traffic /Transportation) MISCELLANEOUS: Other (Traffic Data Collection)

QUESTIONS & ANSWERS

What is prompt pay and how does it affect you?

Prompt Pay is a provision in the North Dakota Standard Specifications for Road and Bridge Construction. The “Standard Specs” is NDDOT’s rule book which covers all aspects of the requirements for work on the Department’s projects.

A new Prompt Pay pamphlet covers common questions and answers on how contractors in all tiers must pay their subcontractors and suppliers. The pamphlet is included at the end of this newsletter.

What is an addendum and how does it affect you?

It pays to pay attention to the ListServ notices.

When notice of an addendum is posted through the Civil Rights ListServ, all the new documents and changes to bid items become new parts of the project proposal.

Addenda may be posted close to the time of bid, so be prepared to make changes to your DBE quotes.

Examples:

Addendum 1 for the October 9, 2016, may be a change in the DBE Race Conscious Special Provision. That would mean that the rules required for contract compliance had changed. If you don’t know how the rules change, it’s possible that you could be out-of-compliance with the federal contract. It could mean that the prime would be required to follow a different process.

Addendum 2 may be change the quantity of aggregate, asphalt cement, or other items required for the project; or a new bid item may be inserted into the job.

Why are DBEs required to submit their quotes to the NDDOT by 9 p.m. the night before bid openings?

NDDOT uses the DBE quotes to set goals on future projects. NDDOT tracks the type(s) of work and the project locations where DBEs have indicated they are willing to work. Then, this information is compared to the engineer’s estimates to determine the dollar amounts of potential DBE work. The project goal is determined by dividing the project’s estimated cost by the dollar amount of the potential DBE work. Therefore, NDDOT requires DBEs to submit their quotes to NDDOT. Additionally, NDDOT compares the DBE quotes to those submitted by primes with their Form B or quote copies.

How do you know which DBEs were hired after a bid opening?

After all the jobs are awarded, a worksheet is posted to the DBE Participation by Bid Opening Date drop down list on the DBE homepage (<https://www.dot.nd.gov/divisions/civilrights/dbeprogram.htm>).

What does signing a “Form C” (Intent to Use) mean to a DBE?

No contract containing federal funds is awarded until all the DBE Program paperwork is complete. Signing a Form C with a prime contractor indicates that a DBE will be used on the project. The Form C is not a contract, but it assures NDDOT and Federal Highway Administration that the prime, at the time of award, intends to contract with the DBE to perform work.

DBEs who sign a Form C are responsible to stay in contact with the prime. Maintaining contact with the prime helps with project scheduling for both the DBE and the prime.

If there is some reason that a DBE is not used on the project, the prime and the project engineer must be made aware in a timely manner. Good communication keeps projects running smoothly. Last minute surprises are unwelcome to the DBE, the project engineer, and the prime contractor!

THREE KEYS FOR SMALL COMPANIES TO DO BIG BUSINESS

1. Know your company's value proposition

The first key to doing big business is identifying your company's true value proposition. This, of course, assumes that your business has a value proposition that makes it a good choice as a vendor with these potential customers. Your value proposition is effectively what your company brings to the table, which makes it a better choice to do business with than your competitors. Does your company have skills or services that are superior to the competition? Or can you do the same amount of work at a lower cost and still make a profit for your business? Does your company have business relationships or resources that your customer will value? The bottom line is that your company must have a distinct value that it brings to the business relationship for long-term success. Although corporations and government agencies often have programs to support small, minority-, or women-owned businesses, thinking that these programs will create opportunities for companies with no underlying value proposition would be a big mistake. Making this mistake can cost a company money, time, and needless effort while pursuing contracts the business is not yet ready to handle.

2. Know your customer and industry – completely

The second key is your knowledge and experience of the business or industry you are seeking to enter. This is certainly much more than having a general understanding, but is actually closer to having a complete mastery. Small businesses that have extensive knowledge of a potential customer's business needs—and how their product or service can meet those needs—are in a stronger position to win profitable contracts. As a matter of practice, large corporations and government entities don't provide "on-the-job" training for their vendors and sub-contractors. They expect vendors to hit the ground running full speed with a mastery of the skills, business processes, and resources needed to complete the contract on time and on budget. You may question how to gain this knowledge and experience before you have the contract. Most often it is gained through the experience of being employed in the industry or agency where you plan to do business; or it is gained by working in (or with) a company that is already a vendor with the corporation or government agency. It is difficult to gain the specific knowledge and experience from the outside looking in, so if you happen to win an opportunity, be prepared for a steep learning curve that could potentially spell trouble while you are still learning the ropes.

3. Know how much risk you can bear

The third key to doing big business with corporations or government agencies is your ability to minimize risk. All customers seek to minimize risk when making a purchase by reviewing the capability, track record, and payment terms of a potential vendor; but in the case of larger customers, this process is heightened. Many government agencies require surety bonding as a prerequisite to doing business with your company. Corporations and government entities also may require vendors to accept extended payment terms, meet high insurance requirements, provide warranties, or offer a guaranty before doing business with a vendor. Risk-shifting is the "lay of the land" when it comes to doing business with large organizations, and your business must be in a position to bear some or all of the risk to truly be successful with these types of customers.

Large corporations and government agencies are indeed a major source of business opportunities in today's economy, and a small business owner would be wise to strive to do business in this arena – because it truly is where the big bucks are. However, a business must be ready, willing, and able to do business with these large customers on their terms to be successful. It may take time—possibly years—to prepare your business for these types of contracts; but once you do, your business will be in the game to stay.

This article was taken from the September 13, 2016 issue of American DBE Magazine

- See more at: <http://americandbe.com/three-keys-for-small-companies-to-do-big-business/>



QUOTING OPPORTUNITIES FOR THE OCTOBER 14, 2016 BID OPENING



BECHTOLD PAVING INC. - 5140 HWY. 2 E., MINOT, ND 58701, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 2, 8 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. BECHTOLD PAVING INC. will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to bechtoldquotes@minot.com or fax your quotes to 701-839-2367. To speak to someone in our office regarding quoting please contact Mac Kersten at 701-852-1634. Any and all disadvantaged businesses are encouraged to submit a quote. BECHTOLD PAVING INC. is an Equal Opportunity Employer.

BITUMINOUS PAVING, INC. - PO BOX 6, ORTONVILLE, MN 56278, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 5, 8 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. BITUMINOUS PAVING, INC. will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to billb@bpimn.com or fax your quotes to 320-273-2120. To speak to someone in our office regarding quoting please contact Bill Bajari at 320-273-2113. Any and all disadvantaged businesses are encouraged to submit a quote. BITUMINOUS PAVING, INC. is an Equal Opportunity Employer.

BORDER STATES PAVING, INC. - PO BOX 2586, FARGO, ND 58108, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 5, 8 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. BORDER STATES PAVING, INC. will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to quotes@borderstatespaving.com or fax your quotes to 701-237-0233. To speak to someone in our office regarding quoting please contact Nancy Slotten at 701-237-4860. Any and all disadvantaged businesses are encouraged to submit a quote. BORDER STATES PAVING, INC. is an Equal Opportunity Employer.

CENTRAL SPECIALTIES INC. - 6325 COUNTY ROAD 87 SW, ALEXANDRIA, MN 56308, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 5, 6, 8 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. CENTRAL SPECIALTIES INC. will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to quotes@centralspecialties.com. To speak to someone in our office regarding quoting please contact John Minnerath at 320-762-7289. Any and all disadvantaged businesses are encouraged to submit a quote. CENTRAL SPECIALTIES INC. is an Equal Opportunity Employer.



QUOTING OPPORTUNITIES FOR THE OCTOBER 14, 2016 BID OPENING



DUININCK INC - PO BOX 208, PRINSBURG, MN 56281, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 5, 8 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. DUININCK INC will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to estimator@duinick.com or fax your quotes to 320-978-4978. To speak to someone in our office regarding quoting please contact Justin Zylstra at 320-978-6011. Any and all disadvantaged businesses are encouraged to submit a quote. DUININCK INC is an Equal Opportunity Employer.

EXCAVATING INC. - 5820 HWY. 2 EAST, MINOT, ND 58701, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 2 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. EXCAVATING INC. will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to minotquotes@excavatinginc.com or fax your quotes to 701-852-4257. To speak to someone in our office regarding quoting please contact Jeff Mitchel at 701-839-1817. Any and all disadvantaged businesses are encouraged to submit a quote. EXCAVATING INC. is an Equal Opportunity Employer.

GLADEN CONSTRUCTION - 40739 U.S. 71, BEMIDJI, MN 56601, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 1, 9 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. GLADEN CONSTRUCTION will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to gohall@gladenconstructioninc.com or fax your quotes to 218-224-2939. To speak to someone in our office regarding quoting please contact Greg Hall at 218-224-2237. Any and all disadvantaged businesses are encouraged to submit a quote. GLADEN CONSTRUCTION is an Equal Opportunity Employer.

GOWAN CONSTRUCTION, INC. - PO BOX 228, OSLO, MN 56744, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 6, 7, 9 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. GOWAN CONSTRUCTION, INC. will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to steve@gowanconstruction.com or fax your quotes to 701-699-3400. To speak to someone in our office regarding quoting please contact Steve Mack at 701-699-5171. Any and all disadvantaged businesses are encouraged to submit a quote. GOWAN CONSTRUCTION, INC. is an Equal Opportunity Employer.



QUOTING OPPORTUNITIES FOR THE OCTOBER 14, 2016 BID OPENING



GUTHMILLER EARTHMOVING, INCORPORATED - 3903 58 AVE SE, MEDINA, ND 58467, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 6 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. GUTHMILLER EARTHMOVING, INCORPORATED will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to bgguth@daktel.com or fax your quotes to 701-486-3544. To speak to someone in our office regarding quoting please contact Brenda or Gene at 701-486-3302. Any and all disadvantaged businesses are encouraged to submit a quote. GUTHMILLER EARTHMOVING, INCORPORATED is an Equal Opportunity Employer.

INDUSTRIAL BUILDERS, INC. - PO BOX 406, FARGO, ND 58107, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 1, 7, 9 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. INDUSTRIAL BUILDERS, INC. will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to kent@industrialbuilders.com. To speak to someone in our office regarding quoting please contact Kent Sand at 701-282-4977. Any and all disadvantaged businesses are encouraged to submit a quote. INDUSTRIAL BUILDERS, INC. is an Equal Opportunity Employer.

KNIFE RIVER CORPORATION - NORTH CENTRAL - 3303 ROCK ISLAND PLACE, BISMARCK, ND 58504, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 8 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. KNIFE RIVER CORPORATION - NORTH CENTRAL will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to KRWND.Subquotes@kniferiver.com or fax your quotes to 701-774-2127. To speak to someone in our office regarding quoting please contact Cody Bennett at 701-774-2066 extension 3755. Any and all disadvantaged businesses are encouraged to submit a quote. KNIFE RIVER CORPORATION - NORTH CENTRAL is an Equal Opportunity Employer.

KNIFE RIVER MATERIALS - PO BOX 40, BEMIDJI, MN 56619, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 5, 6, 7, 9 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. KNIFE RIVER MATERIALS will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to subquotes@kniferiver.com or fax your quotes to 218-751-5462. To speak to someone in our office regarding quoting please contact Josh Weickert at 218-751-5413. Any and all disadvantaged businesses are encouraged to submit a quote. KNIFE RIVER MATERIALS is an Equal Opportunity Employer.



QUOTING OPPORTUNITIES FOR THE OCTOBER 14, 2016 BID OPENING



LUNDA CONSTRUCTION COMPANY - 15601 CLAYTON AVE. S., ROSEMOUNT, MN 55068, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 1, 7, 9 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. LUNDA CONSTRUCTION COMPANY will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to MNquotes@lundaconstruction.com or fax your quotes to 651-437-1035. To speak to someone in our office regarding quoting please contact Roger Toenies at 651-437-9666. Any and all disadvantaged businesses are encouraged to submit a quote. LUNDA CONSTRUCTION COMPANY is an Equal Opportunity Employer.

MAYO CONSTRUCTION COMPANY, INC. - BOX 310 13960 HWY 5 WEST, CAVALIER, ND 58220, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 5, 7, 8 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. MAYO CONSTRUCTION COMPANY, INC. will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to subquotes@mayoconst.com or fax your quotes to 701-265-8044. To speak to someone in our office regarding quoting please contact Gregory P Mayo at 701-265-8438. Any and all disadvantaged businesses are encouraged to submit a quote. MAYO CONSTRUCTION COMPANY, INC. is an Equal Opportunity Employer.

MIDWEST CONTRACTING, LLC - 2948 271ST AVENUE, MARSHALL, MN 56258, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 6 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. MIDWEST CONTRACTING, LLC will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to quotes@midwestcontracting.net or fax your quotes to 507-537-0621. To speak to someone in our office regarding quoting please contact WILLIAM OTTO at 507-537-1004. Any and all disadvantaged businesses are encouraged to submit a quote. MIDWEST CONTRACTING, LLC is an Equal Opportunity Employer.

MINOT PAVING CO., INC. - P.O. BOX 1805, MINOT, ND 58702, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 2 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. MINOT PAVING CO., INC. will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to minotpav@srt.com. To speak to someone in our office regarding quoting please contact Richard Rutten II at 701-852-0558. Any and all disadvantaged businesses are encouraged to submit a quote. MINOT PAVING CO., INC. is an Equal Opportunity Employer.



QUOTING OPPORTUNITIES FOR THE OCTOBER 14, 2016 BID OPENING



NORTHERN IMPROVEMENT COMPANY - 4000 12TH AVENUE NORTH, FARGO, ND 58102, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 2, 8 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. NORTHERN IMPROVEMENT COMPANY will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to subquotes@nicnd.com. To speak to someone in our office regarding quoting please contact Bruce Thompson at 701-223-6695. Any and all disadvantaged businesses are encouraged to submit a quote. NORTHERN IMPROVEMENT COMPANY is an Equal Opportunity Employer.

PARK CONSTRUCTION COMPANY - 1481 81ST AVENUE NE, MINNEAPOLIS, MN 55432, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 1, 2, 6, 7, 9 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. PARK CONSTRUCTION COMPANY will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to estimating@parkconstructionco.com. To speak to someone in our office regarding quoting please contact Michael Christianson at 763-786-9800. Any and all disadvantaged businesses are encouraged to submit a quote. PARK CONSTRUCTION COMPANY is an Equal Opportunity Employer.

REDSTONE CONSTRUCTION, LLC - 2183 HWY 65 N. P.O. BOX 218, MORA, MN 55051, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 9 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. REDSTONE CONSTRUCTION, LLC will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to quotes@redstoneconst.com. To speak to someone in our office regarding quoting please contact Nate Larson at 320-679-4140 extension 106. Any and all disadvantaged businesses are encouraged to submit a quote. REDSTONE CONSTRUCTION, LLC is an Equal Opportunity Employer.

RTS SHEARING, LLC - PO BOX 1177, JAMESTOWN, ND 58402, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 6 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. RTS SHEARING, LLC will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to pam@rtsshearing.com or fax your quotes to 701-252-1809. To speak to someone in our office regarding quoting please contact Pam at 701-252-8608 extension 110. Any and all disadvantaged businesses are encouraged to submit a quote. RTS SHEARING, LLC is an Equal Opportunity Employer.



QUOTING OPPORTUNITIES FOR THE OCTOBER 14, 2016 BID OPENING



STRATA CORPORATION - PO BOX 13500, GRAND FORKS, ND 58208, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 6, 7, 8, 9 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. STRATA CORPORATION will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to quotes@strata-corp.com. To speak to someone in our office regarding quoting please contact Rob Martens at 701-741-4239. Any and all disadvantaged businesses are encouraged to submit a quote. STRATA CORPORATION is an Equal Opportunity Employer.

SWINGEN CONSTRUCTION COMPANY - BOX 13456, GRAND FORKS, ND 58208, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 1, 7, 9 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. SWINGEN CONSTRUCTION COMPANY will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to jason.odegard@swingenconstruction.com or fax your quotes to 701-775-7631. To speak to someone in our office regarding quoting please contact Jason Odegard at 701-775-5359. Any and all disadvantaged businesses are encouraged to submit a quote. SWINGEN CONSTRUCTION COMPANY is an Equal Opportunity Employer.

WANZEK CONSTRUCTION, INC. - PO BOX 2019, FARGO, ND 58107, is seeking quotes on any and all items or materials within the scope of the project(s) on job number(s) 1, 6, 7, 9 for the October 14, 2016 NDDOT Bid Opening to be held at 09:30 AM. We will assist you in interpreting plans and specifications, preparing proposals, provide advice to obtain bonding and insurance, project scheduling, pit information (location, length of haul, type of road, etc.) method of measurement (seeding by the mile or acre, hauling by the ton-mile or by the hour, etc.), expected overtime, payment schedule, items of work included in the quote or any other project related issues. WANZEK CONSTRUCTION, INC. will be accepting quotes up until deadlines as specified in the DBE Special Provisions for this letting. You can email your quotes to jstigen@wanzek.com. To speak to someone in our office regarding quoting please contact Jeremy Stigen at 701-893-3633. Any and all disadvantaged businesses are encouraged to submit a quote. WANZEK CONSTRUCTION, INC. is an Equal Opportunity Employer.

PROMPT PAY PAMPHLET PAGE 1

Can final documentation delay payments to subcontractors?

Yes. NDDOT Specifications require documentation to be submitted to the project engineer prior to progress payments being made to subcontractors. Required documentation may include certified payrolls; materials certification; haul road releases; pit receipts of payment; pit releases; night watchperson reports; warranties; operating manuals; product literature; verification of final quantities; DBE participation certification; proof of payment for material bills and wages; and any other documents required by the contract for the subcontractor's work.

How will the new Civil Rights online system help me pay subcontractors promptly?

Contractors who use the Civil Rights Certification & Compliance System (CRCCS) will receive an email from the system when NDDOT progress payments are issued. Contractor staff will then enter payment amounts made to subcontractors. The system will track payments, assure that the timeframes are met, and allow subcontractors to confirm the receipt of their payments.

Are there other benefits for using CRCCS?

Contractors who use CRCCS will no longer need to send mail, faxes or emails to the Civil Rights Division to submit paperwork. All submissions will be made online. Contractors will have access to all documents submitted in their online accounts. All projects awarded to a prime will be stored in and can be accessed from the same location.

Civil Rights Division
ND Department of Transportation
608 East Boulevard Avenue
Bismarck ND 58505-0700

Phone: 701-328-2637
 Fax: 701-328-0343
 TTY: 800-366-6888

NDDOT Web Site: www.dot.nd.gov

Civil Rights Division Programs:

Civil Rights Certification & Compliance System:

<https://dotnd.diversitycompliance.com/>

Civil Rights Division Web Site:

<https://www.dot.nd.gov/divisions/civilrights/civilrights.htm#program-areas>

2014 NDDOT Standard Specifications:

<http://www.dot.nd.gov/dotnet/supplspecs/StandardSpecs.aspx>

Contractor Advertisement and Sign In:

<https://apps.nd.gov/dot/cr/csi/login.htm>

The North Dakota Department of Transportation (NDDOT) Civil Rights Division ensures statewide compliance with the NDDOT federal non-discrimination and affirmative action obligations as a condition of continued federal funding for highway construction. NDDOT promotes opportunities for socially and economically disadvantaged individuals to participate on federally funded highway projects.

It is the policy of the NDDOT to ensure compliance with Title VI of the Civil Rights Act of 1964, related statutes and regulations to the end that no person shall be excluded from participation in or be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance from the U. S. Department of Transportation on the ground of race, color, sex, age, disability, or national origin.



Questions & Answers

Prompt Pay Requirements

Civil Rights Division
North Dakota
Department of Transportation
608 East Boulevard Avenue
Bismarck ND 58505-0700
CivilRights@nd.gov
(701) 328-2637

The guidance explained in this brochure is detailed in the NDDOT Standard Specifications for Road and Bridge Construction. Always refer to the NDDOT Standard Specifications for the specific requirements.

PROMPT PAY PAMPHLET PAGE 2

Prompt Pay Requirements

NDDOT Standard Specifications for Road and Bridge Construction requires prime contractors to pay subcontractors within 20 days of receiving NDDOT's progress payment.

On what authority can NDDOT require me to pay within 20 days of my being paid?

49 CFR §26.29 requires NDDOT to assure Prompt Pay Mechanisms on all contracts. NDDOT's Standard Specifications Section 109.4D Measurement and Payment-Prompt Payment, provides this assurance. The NDDOT will apply the prompt payment procedures to all tiers of subcontracts.

How much will NDDOT retain from my prime contract?

The NDDOT will withhold retainage of 2 percent from all prime contracts.

How is a prime contractor paid for work on NDDOT jobs?

NDDOT pays prime contractors as stated in the Standard Specifications for Road and Bridge Construction. Section 109, Measurement and Payment, provides the project engineer and the prime contractor with guidance on measurements, weights, materials, etc. to be considered as the prime contractor's work progresses.

NDDOT project engineers review the prime contractor's progress and prepare progressive estimates based on the satisfactory completion of the work. Progress payments made to the prime contractor are based on the project engineer's estimates.

How much may I retain from my subcontractors?

All prime contractors may hold retainage of no more than 2 percent of the subcontracted amount.

When am I required to pay retainage owed to my subcontractors?

Prime contractors must pay all retainage owed to the subcontractor for satisfactory completion of the work within 20 days after NDDOT's payment to the prime contractor. The requirement to release retainage applies to all tiers of subcontracts.

When is a subcontractor's work "satisfactorily completed"?

The Engineer will determine satisfactory completion of the subcontractor's work. A subcontractor's work is satisfactorily completed when all the tasks called for in the subcontract have been accomplished and documented as the Specifications require.

When NDDOT has paid for all of the work included in a subcontract, that subcontractor's work is considered satisfactorily completed.

How long can I wait to pay my subcontractors?

Within 20 calendar days of receiving NDDOT's payment, the prime contractor must pay subcontractors their portion of the payment less applicable retainage. Subcontractors must also pay their lower tier subcontractors within 20 calendar days of being paid. This applies to all tiers of subcontracting.

What should a subcontractor do if the prime does not make payment within 20 days after the prime received NDDOT's payment?

If the prime does not make prompt payment, the subcontractor should notify the project engineer. A subcontractor who doesn't have the project engineer's contact information may contact the District Office in which the project is located.

Under what circumstances is a prime allowed not to pay a subcontractor within 20 days?

The prime may withhold payment to a subcontractor for just cause. If withholding payment from a subcontractor, the prime contractor must immediately provide written notification to the subcontractor and the project engineer with the reasons for withholding the payment. If the Engineer determines the Contractor is withholding payment with just cause, interest will not accrue.

What happens if the prime is withholding payment to a subcontractor without just cause?

When the project engineer determines the prime is withholding payment without just cause, interest will begin to accrue beginning on the 21st calendar day after the Contractor's receipt of payment from NDDOT. North Dakota law (NDCC 13-01.1-02) provides the rate at which interest will accrue.

ON-LINE LEARNING LINKS



<http://rasmussencolleges.com/>



<http://www.bsc.nodak.edu/online/>



http://www.dsu.nodak.edu/online_classes.asp



<http://www.lrsc.nodak.edu/online/>



<http://www.ndsu.nodak.edu/>



<http://www.umary.edu/UM/SADE/Online/>



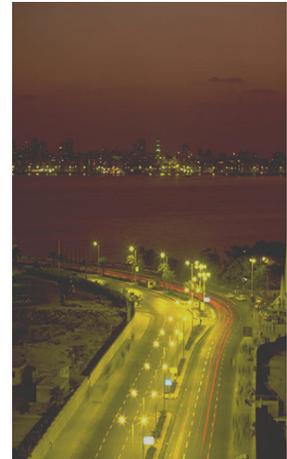
<http://www.conted.und.edu/>



<http://distancelearning.vcsu.edu/>



<http://www.uttc.edu/main.asp>



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