

RECRUITMENT RESOURCE TOOLKIT

Table of Contents

This resource was created to assist NDDOT contractors in satisfying obligations under FHWA 1273 to recruit women and minorities. The information is accurate as of the date of publication and is subject to change. Please feel free to forward any suggestions for additions or deletions to civilrights@nd.gov 2

JOB SERVICE NORTH DAKOTA OFFICES.....	2
OJT JOB SERVICE ND CONTACTS	2
TERO OFFICES - TRIBAL ADMINISTRATION CONTACTS	3
COLLEGES/ TECHNICAL-TRADE PROGRAMS.....	4
NORTH DAKOTA NEWSPAPERS	5
MINORITY FOCUSED CLUBS & ORGANIZATIONS.....	6
LOCAL CONNECTIONS	6
NATIVE AMERICAN RESERVATIONS – COUNTIES & CITIES.....	8
ND COUNTIES WITH LARGEST NATIVE AMERICAN POPULATIONS:.....	8

PUBLISHED MAY 11, 2016

RECRUITMENT RESOURCE TOOLKIT

This resource was created to assist NDDOT contractors in satisfying obligations under FHWA 1273 to recruit women and minorities. The information is accurate as of the date of publication and is subject to change.

Please feel free to forward any suggestions for additions or deletions to civilrights@nd.gov

JOB SERVICE NORTH DAKOTA OFFICES

Beulah	701-873-5607
Bismarck	701-328-5000
Devils Lake	701-662-9300
Dickinson	701-227-3100
Fargo	701-239-7300
Fort Yates	701-854-7463
Grafton	701-352-4450
Grand Forks	701-795-3700
Harvey	701-324-4552
Jamestown	701-253-6200
Minot	701-857-7500
New Town	701-627-4390(M) 701-857-7500(T-F)
Oakes	701-742-2546
Rolla	701-477-5631
Valley City	701-845-8860
Wahpeton	701-671-1550
Williston	701-774-7900

OJT JOB SERVICE NORTH DAKOTA CONTACTS

The economically disadvantaged certification in NDDOT's On-the-Job Training Program can only be obtained from Job Service North Dakota (JSND). Any person wishing to obtain this certification must apply to JSND and complete the *Application for Eligibility (SFN 7857)*. The approved application must accompany the OJT Trainee approval request.

A contractor seeking to determine whether an individual qualifies must contact the Workforce Investment Act Program Manager, at JSND.

Location	Contact	Phone Number
Beulah	Linda Pouliot	701-873-5607
Bismarck	Scott McGregor	701-328-5058
Devils Lake	Carla Higgins	701-662-9336
Dickinson	Mary Urlacher	701-227-3104
Fargo	Jaci Gately	701-239-7311
Grafton	Mary Houdek	701-352-4451
Grand Forks	Dave Flitter	701-795-3717
Jamestown	Danica Chaput	701-253-6205
Minot/New Town	Bryn Halgrimson	701-857-7561
Rolla	Ali Lindbo	701-477-5631 ext. 208
Valley City	Bobbie Miller	701-845-8861
Wahpeton	Sandy Eichhorn	701-671-1552
Williston	Cindy Sanford	701-774-7911

TERO OFFICES - TRIBAL ADMINISTRATION CONTACTS

Leander R. McDonald, Tribal Chair
Spirit Lake Nation
P.O. Box 359
Fort Totten, ND 58335
(701) 766-4221 or (701) 766-1226
lrmcdonald@spiritlakenation.com

Valerie Yankton-Bull, TERO Director
Spirit Lake Nation
P.O. Box 450
Fort Totten, ND 58335
(701) 766-4707 or (701) 766-1240
tero@gondtc.com

Dave Archambault II, Tribal Chairman
Standing Rock Sioux Tribe
P.O. Box D
North Standing Rock Avenue
Fort Yates ND 58538
701(854)8524
darchambault@standingrock.org

Anna Cotanny, TERO Director
Standing Rock Sioux Tribe
P.O. Box D
Fort Yates ND 58538
(701) 854-7295
acotanny@standingrock.org
anna@srsttero.com

Mark Fox, Tribal Chair
Three Affiliated Tribes
404 Frontage Road
New Town, ND 58763
(701) 627-4781
markfox@mhanation.com

Charles Foote, TERO Director
Three Affiliated Tribes
P.O. Box 488
New Town, ND 58763
(701) 627-3634 or 627-3635
cfoote@mhanation.com
compliance@restel.net

Richard McCloud, Tribal Chair
Turtle Mountain Band of Chippewa
4180 Highway 281
Belcourt, ND 58316-0900
(701) 477-2600
Richard.mccloud@tmbci.org

Geraldine Larson, TERO Director
Turtle Mountain Band of Chippewa
P.O. Box 900
Belcourt, ND 58316-0900
(701) 477-2663
Geri_dean53@yahoo.com

COLLEGES/ TECHNICAL-TRADE PROGRAMS

United Tribes Technical College
3315 University Drive
Bismarck, ND 58504
Contact: Mike Matheny
701-255-3285, Ext. 1242
Fax: 701-530-0605
<http://www.uttc.edu>

Fort Berthold Community College
P. O. Box 490
220 Eighth Avenue North
New Town, ND 58763
701-627-4738
Fax: 701-627-3609
<http://www.forbertholdcc.edu>

Turtle Mountain Community College
P. O. Box 340
Belcourt, ND 58316
701-477-7862
Fax: 701-477-7807
<http://www.turtle-mountain.cc.nd.us>
Joni Tillich, Director, Placement Office
701-477-7939, ext. 2926

Sitting Bull College
1341 92nd Street
Fort Yates, ND 58538
701-854-3861
Fax: 701-854-3403
<http://www.sittingbull.edu>

Cankdeska Cikana (Little Hoop)
Community College
PO Box 269
Fort Totten, ND 58335
701-766-4415
Fax: 701-766-4077
larry.anderson@littlehoop.edu
701-766-1375

Bismarck State College
1500 Edwards Ave.
Bismarck, ND 58506-5587
701-224-5400
<http://www.bismarckstate.edu>

Dickinson State University
291 Campus Drive
Dickinson, ND 58601-4896
701-483-2507
<http://www.dickinsonstate.com>

University of Jamestown
6000 College Lane
Jamestown, ND 58405
701-252-3467
<http://www.UJ.edu>

Lake Region State College
1801 College Drive N
Devils Lake, ND 58301-1598
701-662-1600
<http://www.lrsc.edu>

North Dakota State College of Science
800 N 6th St.
Wahpeton, ND 58056
701-671-2403
<http://www.ndscs.edu>

Valley City State University
101 College St SW
Valley City ND 58072
701-845-7990
<http://www.vcsu.edu>

Williston State College
1410 University Avenue
Williston, ND 58801-1326
701-774-4200
<http://www.willistonstate.edu>

NORTH DAKOTA NEWSPAPERS

North Dakota Newspaper Association (NDNA) website contains a listing of all daily and weekly newspapers published in North Dakota.

To email or visit the websites of any newspaper in the state, navigate to:

http://www.ndna.com/?id=164&form_data_id=357

The following newspapers have a larger minority readership.

Belcourt, Turtle Mountain Times - Rolette County
Bismarck, The Bismarck Tribune - Burleigh County
Devils Lake, Devils Lake Journal - Ramsey County
Dickinson, The Dickinson Press - Stark County
Fargo, The Forum - Cass County
Garrison, McLean County Independent- McLean County
Grand Forks, Grand Forks Herald Grand Forks County
Jamestown, The Jamestown Sun - Stutsman County
Lakota, Lakota American- Nelson County
Mandan, Mandan News- Morton County
Minnewaukan, Benson County Farmers Press- Benson County
Minot, Minot Daily News - Ward County
New Rockford, New Rockford Transcript - Eddy County
New Town, New Town News - Mountrail County
Rolla, Turtle Mountain Star - Rolette County
Turtle Lake, McLean County Journal - McLean County
Underwood, Underwood News - McLean County
Valley City, Valley City Times-Record - Barnes County
Wahpeton, Wahpeton Daily News - Richland County
Watford City, McKenzie County Farmer - McKenzie County
Williston, Williston Daily Herald - Williams County

COLLEGE NEWSPAPERS

ND State University

[NDSU Spectrum](#)

<https://www.ndsuspectrum.com>

office.manager@ndsuspectrum.com

University of ND, Grand Forks

[The Dakota Student](#)

<http://dakotastudent.com/contact-us/>

MINORITY FOCUSED CLUBS & ORGANIZATIONS

Women In Construction
Fargo-Moorhead Chapter #246
657 2nd Ave. N
PO Box 763
Fargo, ND 58107
www.nawicfm246.org

Daughters of the Earth
810 4th Ave. N, Suite 260
Moorhead, MN 56560 (in People Escaping Poverty Project PEPP office)
218-287-5433
mary.john30@gmail.com

Society of Women Engineers
North Dakota State University
ndsuswe@gmail.com
No phone#, but very active website
(Run TechGYRLS – education on engineering for elementary/middle age girls)

UND Society of Women Engineers
Upton II, Rm. 160
Grand Forks, ND 58202-8155
701-777-3411

UND American Indian Science and Engineering Society (Winds of Change)
Box 8385
Memorial Union
Grand Forks, ND 58202
701-777-0923
undaises@und.nodak.edu

LOCAL CONNECTIONS

Contact these Centers to post your job advertisements.

People Escaping Poverty Project
(PEPP)
1116 12th St S
Moorhead MN 56561
218-236-5434

Native American Center
109 9th St. S.
Fargo, ND 58103
701-365-0832
1-888-365-0832

Fargo Native American Commission
200 N 3rd St.
Fargo, ND 58102
701-241-1474
wyellowbird@cityoffargo.com

Cultural Diversity Resources
112 N University Drive, Suite 306
Fargo, ND 58102
701-526-3000

Parshall Resource Center
104 S. Main St.
Parshall, ND 58770
701-862-3682

Immigrant Development Center
810 4th Ave S, Ste 204
Moorhead, MN 56560

Centro Cultural de Fargo-Moorhead
1104 19th St S
Moorhead, MN 56560
218-236-7318
African Market
1230 23rd St S
Fargo, ND 58103
(701) 297-3530

Asian and American Market
1015 Main Ave, Suite A
Fargo, ND 58103
(701) 271-0687

Barwago Grocery Store
2119 13th Ave S
Fargo, ND 58103
(701) 235-2891

Della's Oriental Food
412 18th St NW
Minot, ND 58703

Fargo Halal Market 865 45th
St. S
Fargo, ND 58103
(701) 365-4509

Grand City Halal Market
1907 South Washington St
Grand Forks, ND 58201

Himalayan Grocery
1000 45th St. S.
Fargo, ND 58103
(701) 478-8626

International Grocery/Halal Market
2512 7th Ave N
Fargo, ND 58102
(701) 365-0440

La Unica Grocery Store
2615 12th Ave S
Moorhead, MN 56560
(218) 236-1075

Skill Cutz Barber Shop
2512 7th Ave S, 4D
Fargo, ND 58103
701-235-3550
skillcutzfargo.com

Northlands Rescue Mission
420 Division Avenue
Grand Forks, ND 58201
701-772-6600

NATIVE AMERICAN RESERVATIONS – COUNTIES & CITIES

Spirit Lake Nation

Counties: Benson
Eddy
Nelson
Ramsey
Cities: Crow Hill
Fort Totten
St. Michael
Tokio
Wood Lake

Standing Rock Sioux Tribe

County: Sioux
Cities: Cannon Ball
Fort Yates
Selfridge
Solen

Three Affiliated Tribes

Counties: Dunn
McKenzie
McLean
Mercer
Mountrail
Cities: Mandaree
New Town
Parshall
White Shield

Turtle Mountain Band of Chippewa

County: Rolette
Cities: Belcourt
Dunseith
Rolla
St. John

ND COUNTIES WITH LARGEST NATIVE AMERICAN POPULATIONS:

(Based on Projected 2012 US Census)

Rolette	(75.8%)	10,930
Benson	(54.5%)	3,718
Sioux	(82.7%)	3,608
Mountrail	(28.9%)	2,524
Cass	(1.3%)	2,030
Grand Forks	(2.7%)	1,821
Ward	(2.5%)	1,620
McKenzie	(18.4%)	1,470
Morton	(3.9%)	1,095
Williams	(3.9%)	1,041