

Statewide Transportation Improvement Program

STIP

TIMELINES

Prepared by

**NORTH DAKOTA
DEPARTMENT OF TRANSPORTATION
BISMARCK, NORTH DAKOTA**

www.dot.nd.gov

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STIP Timelines

Each year the North Dakota Department of Transportation (NDDOT) prepares the Statewide Transportation Improvement Program (STIP). Beginning in 2006, the STIP will cover four years of Federal Highway and Federal Transit funded projected projects, as required by Safe, Accountable, Flexible, and Efficient Transportation Equity Act—A Legacy for Users (SAFETEA-LU). To bring greater value to the planning process, NDDOT seeks public input before finalizing the STIP. This brochure is designed to serve as a guide outlining the most significant steps of the STIP process. The current STIP may be accessed at: <http://www.dot.nd.gov/manuals/STIP/final%20STIP.pdf>

RESPONSIBLE ENTITY

NDDOT Planning and Programming Division [P&P] • NDDOT Local Government Division [Local] • NDDOT District Engineers [DE]

SEPTEMBER

- ◆ Priorities/Investment Strategy memo to District Engineers [P&P]
- ◆ Statewide Conferences – Present STIP process [P&P]
 - Local Technical Assistance Program (LTAP)
 - Tribal Technical Assistance Program (TTAP)
 - League of Cities
 - Association of Counties
- ◆ Meetings to discuss with District Engineers: [P&P]
 - Department Philosophy
 - Highway Performance Classification System (HPCS)
 - Investment Strategy
 - Tribal Input Process
 - Urban Program
 - Prioritize Urban Regional (UR) Projects
 - Review Preventative Maintenance Projects on UR system
 - Encourage diverse mix of project types
 - Review ND Street Projects
 - Review New Businesses
 - Transportation Enhancement (TE) Program
 - Multi-use Paths, Landscaping Projects
 - Review Scoping Report process
 - Comprehensive Safety Program
 - Federal Highway Administration (FHWA) Priorities
 - National Highway Transportation Safety Administration (NHTSA) Priorities

- ◆ Notify Public of TE application process [Local]
 - News release to media and website
 - Letter requesting TE application submittal
 - Metropolitan Planning Organizations (MPOs), Bureau of Indian Affairs (BIA), Tribal Governments
- ◆ Request Urban Priorities from the 13 major cities by September 15 [Local]

OCTOBER

- ◆ Begin Investment Priority development [DE]
 - Interstate and Non-Interstate Categories
- ◆ Association of Counties annual meeting – present STIP process and current projects [P&P]
- ◆ News Release #1 to the media and website by October 10 [P&P]
 - Public information regarding district priority process
 - Points of contact listing
- ◆ County program received by October 20 [Local]

NOVEMBER

- ◆ ND Street Program to cities under 5,000 [Local]
- ◆ TE project applications received by November 15 [Local]

DECEMBER

- ◆ Investment Priority District deadline [DE]
- ◆ STIP update process begins [P&P]

DECEMBER (cont.)

- ◆ Bridge Division priorities submitted by December 15 [P&P]
- ◆ Urban Priority projects submitted with District and MPO input/approval by December 15 [Local]
- ◆ Coordinate Urban and TE Projects by December 15 [Local]

JANUARY

- ◆ Directors Task Force submits TE program to NDDOT Director for approval by January 15 [Local]
- ◆ Request review and endorsement of five-year urban program project list from districts and three office holders by January 15 [Local]

FEBRUARY

- ◆ Brief NDDOT Director on Urban Program [Local]
 - Proposed five-year plan (cities)
 - Make changes as necessary
- ◆ Receive ND Street Program from cities under 5,000 [Local]
- ◆ Director signs off on the draft urban program by February 15 [Local]
- ◆ Recommendations on ND Street projects to NDDOT Director by February 15 [Local]

MARCH

- ◆ News Release #2 to media and website [P&P]
 - Present major projects greater than \$5 million
 - Two-week comment period
- ◆ Send proposed urban program to 13 major cities and 3 MPOs [Local]
- ◆ Programs are due by March 15 [P&P]
 - Railroad Projects
 - TE Projects (FINAL)
 - Urban Projects (FINAL)
 - Transit Projects (FINAL)
- ◆ Submit proposed projects to districts for a two-week review and comment period commencing March 15 [P&P]

APRIL

- ◆ Write DRAFT STIP schedule [P&P]
- ◆ Review DRAFT STIP [P&P]
 - Director of Transportation Programs
 - Planning and Programming Engineer
 - Local Government Engineer
- ◆ Brief and receive verbal approval on DRAFT STIP and proposed four-year rural program [P&P]
 - Deputy Director for Engineering
 - Invitees
 - Office of Transportation Programs
 - Office of Project Development
 - Office of Operations
 - Design Division
 - Bridge Division
 - Local Government Division
 - Drivers License and Traffic Safety Division
 - Financial Management Division
- ◆ Setup and conduct Interstate Review by April 15 [P&P]
- ◆ Brief and receive verbal approval from NDDOT Director on the DRAFT STIP by April 15 [P&P]
- ◆ Review DRAFT STIP with FHWA by April 15 [P&P]

MAY

- ◆ Consolidate DRAFT STIP comments by May 15 [P&P]
- ◆ Receive verbal approval from FHWA on DRAFT STIP by May 15 [P&P]
- ◆ Publish DRAFT STIP in paper format and on website by May 15 [P&P]
- ◆ News Release #3 to media and website for state-wide 30-day comment period commencing May 15 [P&P]
- ◆ Facilitate federal agency submissions to Governor by May 23 [P&P]
 - Program due from Bureau of Indian Affairs (BIA)
 - Program due from National Park Service (NPS)
 - Program due from Forest Service (FS)

JULY

- ◆ Districts review list of projects [P&P]
- ◆ Receive programs from FHWA (IM, NHS, STP, Bridge, etc.) [P&P]
- ◆ Brief NDDOT Director on FINAL STIP by July 15 [P&P]
- ◆ Receive FINAL TIP from MPOs by July 15 [Local]
- ◆ Produce FINAL STIP by July 31 [P&P]

AUGUST

- ◆ Submit FINAL STIP to FHWA/FTA for review [P&P]
- ◆ Meet with Tribal Planners [P&P]
- ◆ Receive FINAL STIP approval by August 15 [P&P]
 - FHWA
 - FTA
- ◆ Print FINAL STIP by August 15 [P&P]
- ◆ Publish news release to media and website for the FINAL STIP by August 15 [P&P]
- ◆ Distribute FINAL STIP by October 1 [P&P]

For further information contact: Robert Fode, Planning and Programming Engineer, at 701-328-1937.
