

Exhibit X-3

PROCEDURES FOR ISSUING A NDDOT OUTDOOR ADVERTISING PERMIT

To erect a Commercial Advertising Sign along the North Dakota Department of Transportation (NDDOT) outdoor advertising controlled routes, an outdoor advertising permit will need to be obtained from the Environmental Transportation Services (ETS) Division of the NDDOT.

The sign owner will submit a permit application using a NDDOT Outdoor Advertising Permit form (SFN 10051). The sign owner will complete the permit application; submit it with a copy of the land lease or signature by landowner, and a \$50.00 permit fee. The permit application can be submitted to a NDDOT District Office or the NDDOT Billboard Officer in the ETS Division.

Upon receiving the permit application from the sign owner, the permit application is reviewed by the District Office or the NDDOT Billboard Officer in the ETS Division, to verify if the sign will be conforming by meeting zoning, size, spacing, and lighting requirements. If the District Office reviews the permit application and it appears to be acceptable, the permit application is sent to the NDDOT Billboard Officer in the ETS Division, along with a \$50.00 permit fee.

The NDDOT Billboard Officer in the ETS Division will review the permit application and verify that it meets all needed requirements under the outdoor advertising program rules and regulations. The NDDOT Billboard Officer will then assign a permit number to the sign, the permit number will then be written on the permit application. The permit application will then be sent back to the appropriate District for the District Engineer's signature and final authority.

After the permit application is signed by the District Engineer, a copy is sent to the permit applicant and the original permit application is sent to the NDDOT Billboard Officer in the ETS Division to be input into the computer system and scanned into filenet. The District Office is required to verify that the sign is erected in the indicated sign location on the permit application, and when the sign is erected attach the outdoor advertising permit identification tag, take a front and back picture of the sign, and verify the sign location in reference to the milepoint. The identification tag will contain: highway number, mile point number, and permit number. If a sign is not erected within the period of one year, the permit is subject to cancellation and the Billboard Officer shall be notified. If the sign is erected improperly, it shall be corrected to fit the permit.

NOTE: Only signs with commercial messages are required to obtain permits. All other type signs are exempt from the permit requirement