LDAP ACCOUNT INFORMATION (CARS/SIGN CALCULATOR)

North Dakota Department of Transportation, Construction Services
SFN 53085 (9-2020)

Do you have an existing LDAP Account (Access to CARS or Sign Calculator?)			☐ Yes ☐ No
CARS Access ☐ Add ☐ Change ☐ Delete ☐ No Change		Sign Calculator Access (For Plan Preparation Only) ☐ Add ☐ Change ☐ Delete ☐ No Change	
Purpose of Request			
Organization	User ID	Initial Password	
First Name	Middle Initial	Last Name	
Address	City	State	ZIP Code
Telephone Number	Email Address		

For CARS Access Only

Will you be signing contract documents such as change orders, contract extensions, request to sublet, etc.? ☐ Yes ☐ No

Information Technology Department requires individuals who are part of the government entity, such as city, county, or consultant to complete this section. This information will be used to verify identification when an individual requests ITD personnel to reset passwords. Below are the two hint questions and answers.

Hint Question 1	Question 1 Answer
Hint Question 2	Question 2 Answer
Signature (typed signature accepted)	Date

FOR NDDOT USE ONLY

LDAP Application Group Membership			User ID for Model	
Department	Application	Group	Add	Delete
			☐	☐
			☐	☐
			☐	☐
			☐	☐

This form can be saved and manually emailed if Submit by Email button does not work. Email form to dotcars@nd.gov for CARS request forms and dotndsigns@nd.gov for Sign Calculator request forms.

Submit by Email