

III. CERTIFICATION PROCESS

Certification forms may be obtained from either the:

- (1) Civil Rights Division
North Dakota Department of Transportation
608 East Boulevard Avenue, Bismarck, ND 58505-0700
Telephone 701-328-3116
Fax 701-328-1965
E-mail: civilrights@nd.gov

or

- (2) Department DBE information web site:
<http://www.dot.nd.gov/dbebidinfo.html>.

Forms required to be completed by potential DBE firms in order to obtain recognition as a bona fide DBE are as follows:

- (1) DBE Uniform Certification Application;
- (2) Documentation requested in the Application;
- (3) Personal Financial Statement;
- (4) Affidavit of Certification;
- (5) Legal papers such as articles and by-laws of incorporation, stock certificates, partnership agreements, etc.; and
- (6) Proof that the minority group member is recognized as such, for example: enrollment document, birth certificate, etc.