

# APPLICATION FOR CERTIFICATE OF TITLE & REGISTRATION OF A VEHICLE

North Dakota Department of Transportation, Motor Vehicle  
SFN 2872 (1-2018)

MOTOR VEHICLE DIVISION  
ND DEPT OF TRANSPORTATION  
608 E BOULEVARD AVE  
BISMARCK ND 58505-0780  
Telephone (701) 328-2725  
Website: <https://dot.nd.gov>

## I. This Application is for:

<input type="checkbox"/> Online Fee Calculations	<b>Special Requests and Handling:</b>
SEE INSTRUCTIONS ON REVERSE SIDE.	

## II. Applicant Information

Applicant's Legal Name <input type="checkbox"/> Individual (first, middle, last) <input type="checkbox"/> Business <input type="checkbox"/> Lessor <input type="checkbox"/> Trust <input type="checkbox"/> Govt.	<input type="checkbox"/> Driver's License <input type="checkbox"/> FEIN	Telephone Number
Mailing Address	City	State
		ZIP Code
		County
Co-Applicant's Legal Name <input type="checkbox"/> Individual (first, middle, last) <input type="checkbox"/> Business <input type="checkbox"/> Lessee <input type="checkbox"/> Trust <input type="checkbox"/> Govt.	<input type="checkbox"/> Driver's License <input type="checkbox"/> FEIN	Telephone Number
Mailing Address	City	State
		ZIP Code
		County
Check One <input type="checkbox"/> Or <input type="checkbox"/> And <input type="checkbox"/> And/Joint Tenants with Right of Survivorship		<input type="checkbox"/> Vehicle is Leased
North Dakota Title Number		

## III. Vehicle Information

Year	Make	Model	Body Style
Vehicle Identification Number		Color	
Weight	Previous Weight	Motor Home/Trailer Length	ND License Plate Number
			Credit Plate Number
Date 1st used on ND Highways		Odometer Reading	Odometer Indicator (Check One) <input type="checkbox"/> Actual Mileage <input type="checkbox"/> Exceeds Mechanical Limits <input type="checkbox"/> Not Actual

## IV. Motor Vehicle Purchaser's Certificate

Full Purchase Price (less Rebate)	
Less Trade-In Allowance	
Less Total Loss Allowance	
Difference / Subtotal	
Tax (5% of Difference / Subtotal)	
Abandoned Vehicle Disposal Fee (\$1.50)	
Title Fee (\$5.00)	
Vehicle License Fee	
SRP <input type="text"/> (\$25.00)	
License Plate Credit Amount	
Plate or Credit Transfer Fee (\$5.00)	
Branch Fee	
Duplicate Plate Fee (\$5.00)	
<b>TOTAL FEES DUE:</b>	
Year and Make of Trade-In <input type="text"/>	
VIN of Trade-In <input type="text"/>	
<input type="checkbox"/> Tax Exempt (see instructions on reverse)	

## V. Dealer and Lienholder Information

Date Acquired	Check One <input type="checkbox"/> New Vehicle <input type="checkbox"/> Used Vehicle
Acquired From	ND Dealer No.
First Lienholder (title will be mailed to first lienholder)	
Mailing Address	
City	State
	ZIP Code
Second Lienholder	
Mailing Address	
City	State
	ZIP Code

**ATTENTION TRUCK OWNERS HAULING HAZARDOUS MATERIALS:**  
I declare, with my signature on my registration application that I am knowledgeable of the Federal or State Motor Carrier and Hazardous Materials Safety Regulations.

Signature	Date
Signature	Date

**VI. NDCC Chapters 39-04 and 39-05.** Applicant certifies this vehicle will be insured as required by law. The applicant, under penalties of law and as rightful owner of the vehicle described on this application declares that the information set forth is correct.

If vehicle is company owned, company name and title of authorized agent signing the application must be noted.

**NDCC Chapter 57-40.3-08.** Submitting this application presumes this vehicle is being driven on North Dakota streets and highways.

**PENALTY:** Any person making any false statement on this application for license or title for which another penalty is not specifically provided is guilty of a class B misdemeanor.

**VII. Tax Exemption****(CONTINUATION OF MOTOR VEHICLE PURCHASER'S CERTIFICATE)**

If vehicle is exempt from tax, enter number corresponding to exemption in Section IV. (front of this form)

- |  |   |
|--|---|
| <p>1. Gift from: <input type="checkbox"/> Spouse      <input type="checkbox"/> Parent(s)      <input type="checkbox"/> Child      <input type="checkbox"/> Sibling(s)<br/> <input type="checkbox"/> Grandparent(s)      <input type="checkbox"/> Grandchild</p> <p>Gift to (Specify relationship between ALL NEW owners) <input type="text"/></p> <p>2. Joint Tenants with Right of Survivorship and now vehicle is being put in one name only</p> <p>3. Inheritance</p> <p>4. Change of name by <input type="checkbox"/> Marriage      <input type="checkbox"/> Adoption      <input type="checkbox"/> Court Order</p> <p>5. Vehicle acquired through a lease purchase agreement (Check one)</p> <p><input type="checkbox"/> A. If tax was paid on the total lease consideration, tax is due on the lease buyout amount.</p> <p><input type="checkbox"/> B. If tax was paid on the full purchase price and you have been in possession of the vehicle over one year, no tax is due.</p> <p><input type="checkbox"/> C. If tax was paid on the full purchase price and you have been in possession of the vehicle for less than one year, tax is due on the lease buyout amount.</p> <p>6. State Fleet</p> <p>7. Lien change --- CURRENT ODOMETER READING <input type="text"/></p> <p>8. Interstate carriers --- Account Number <input type="text"/></p> <p>9. Tax paid to state that grants reciprocity to North Dakota (Proof required)</p> <p>11. Dealer resale - USED vehicle</p> <p>12. Dealer resale - NEW vehicle</p> | <p>13. Tribal (form SFN 18085 required)</p> <p>14. Disabled American Veteran or former Prisoner of War - Letter of Eligibility from VA</p> <p>15. Nonprofit senior citizens' or mobility impaired person's corporation owned buses</p> <p>16. Mobility impaired persons purchasing specially equipped vehicles</p> <p>17. Homemade vehicles</p> <p>18. Newly formed <input type="checkbox"/> Partnership      <input type="checkbox"/> Corporation<br/> Date formed: <input type="text"/></p> <p>19. Dissolved <input type="checkbox"/> Partnership      <input type="checkbox"/> Corporation<br/> Date dissolved: <input type="text"/></p> <p>20. Parochial or private non-profit school buses</p> <p>21. Assembled vehicles by motor vehicle dealer (form SFN 22056 required)</p> <p>22. Transfer into family trust</p> <p>23. Military home of record: <input type="checkbox"/> Entry      <input type="checkbox"/> Discharge (SFN 17147 required)</p> <p>24. Mobile Home (form SFN 3004 required)</p> <p>25. North Dakota political subdivisions</p> <p>26. Repossession (form SFN 2880 required)</p> <p>27. Non-resident military lease</p> <p>28. Total loss settlement or Salvaged</p> <p>29. Other - Specify <input type="text"/></p> |
|--|---|

**VII. Damage Disclosure NDCC 39-05-17.2**

**The damage disclosure law includes passenger cars, trucks, pickup trucks, motorcycles, and motor homes that are less than nine years old.** It EXCLUDES all trailers, off-highway vehicles, and snowmobiles. A Damage/Salvage Disclosure Statement (SFN 18609) must be completed. Motor vehicle body damage disclosure requirements apply only to the transfer of certificate of title on vehicles of a model year released in the current calendar year and those vehicles of a model year manufactured in the seven years before the current calendar year.

**If applicable, please submit SFN 18609 Damage Disclosure Statement with this application.**

**Any person who makes a false statement on this form is guilty of a Class A Misdemeanor.**

**Instructions:****SECTION NO.**

- I. Check the type of application you are submitting (check only one).
- II. Complete applicant information in **FULL** for each owner.
- III. Complete **ALL** applicable vehicle information. Odometer reading required on all vehicles 10 years old and newer.
- IV. Complete **ALL** applicable purchaser's certificate information.
  - Abandoned vehicle disposal fee of \$1.50 is due on all new and out-of-state passengers, trucks, buses, and motorhomes when first titled in North Dakota.
  - Title fee is \$5.00
  - Enter license fee and pay applicable plate credit using the appropriate fee schedule.
  - If applying plate credit, enter \$5.00 plate transfer fee.
  - If a trade allowance, year, make, and VIN are required.
  - Enter the appropriate tax exemption number if an exemption for tax is claimed (see tax exemptions Section VII).
- V. Complete **ALL** applicable dealer and lienholder information.
- VI. Application must be signed with applicant's legal signature and dated.
- VII. Applicable tax exemptions.
- VIII. Damage Disclosure statement SFN 18609 must be completed for all vehicles less than 9 model years old.