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# ND TCP QC/QA Aggregate and Asphalt and Certification Renewal Schedule

**2019-2020**

Date - 11.26.19



## NEW FOR 2019-2020

The registration system allows students to register for both ND Technical Certification courses and Erosion and Sediment Control Certification (ESCC) through one system. See the ESCC website for more information. [ESCC](#)

Students that completed courses in either program now have one Tech ID. If you previously attended a course you have a TechID. Please use your Tech ID when registering for courses. You may verify your ID at [this link](#). Some names are similar, if you have questions about your Tech ID email Sharon at [dotmaterials@nd.gov](mailto:dotmaterials@nd.gov)

The ESCC courses are coordinated with the ND Association of General Contractors (AGC) office. The TCP courses continue to be coordinated with Dakota Asphalt Pavement Association (DAPA). Payments are separate for ESCC and ND TCP courses. Each program has their own policy regarding pre-payment requirements, cancellation policy and possible refunds.

\*Credit Card payment are available.

**Always verify that you receive a confirmation email. It is your verification of registration and also provides a link for credit card payment information.**

## REGISTRATION

All registration is through the TCP website. The class sizes are limited. Early registration is always suggested. We attempt to accommodate all *reasonable* registration requests.

Please provide accurate student contact information when registering. The reply email you receive when registering is the only confirmation you will receive. While we make every effort to provide a reminder notice close to the date of the class that does not always happen

Registrations fees are expected prior to the class date. If payment is not received the seat in the class may be released. Checks should be made payable to DAPA and mailed to 3030 Airport Road, Pierre, SD 57501. Credit card payment option is also available through DAPA. Use the link provided in the registration confirmation email.

## LODGING & MEALS

Registrants are responsible for their own meals and lodging. The hotel where the courses are held offers a block of rooms. Hotel policies differ but generally rooms in a block are held for two weeks up to one month prior to the start of the class - or until the block of is filled. Numerous other hotels are available in the area.

## STUDENT CANCELLATION POLICY

Students cancelling at least seven 7 calendar days prior to the class will receive a full refund.

Less than 7 days of the class, or a No-Show - no refund will be granted.

Companies may send a substitute to a class, but only under the approval of the TCP. If a student fails to attend a class without providing notice they surrender the full registration fee.

## COURSE RESCHEDULING AND CANCELLATION

NDDOT and DAPA reserves the right to reschedule and/or cancel classes due to insufficient registrations or unexpected situations such as extreme weather. Students registered in that class will be notified and offered an alternative date or a refund if requested.

## RETESTING

Students that do not pass a course but qualify for a Retest may schedule the exam through the NDDOT by calling 701-328-6937

Retesting must be completed by April 30 of the training season.

## TEST OUT - RECIPROCITY POLICY

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### TEST OUT

Testing out of a course is allowed in some circumstances. See the Test Out policy found on the TCP website. Testing out must be completed by April 30.

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### RECIPROCITY

Acceptance of certification from another state or - reciprocity is allowed in some circumstances. See the Reciprocity policy found on the TCP website.

By asking to test-out or request reciprocity individuals are stating that they have broad knowledge of the material, proficient in that area and have recent construction work experience in that area.

## STUDENT INFORMATION CHANGE

If a student has a change of job, address, or phone prior to attending classes, please email the NDDOT with the updated information.

## CONTACT INFORMATION

### TCP Contacts

[dotmaterials@nd.gov](mailto:dotmaterials@nd.gov)

701-328-6937

NDDOT TCP Web link

<http://www.dot.nd.gov/divisions/materials/techniciancertification.htm>

Dakota Asphalt Pavement Association (DAPA)

605-224-8500

<http://www.dakota-asphalt.org/>

## REGISTER FOR NOTIFICATIONS

Click the icon  on any NDDOT web page. It will take you to you to page that allows you to sign up for class notices and a number of other notifications from the NDDOT.

<http://www.dot.nd.gov/govdelivery/landing.htm>

The following is a list of QC/QA aggregate and asphalt courses offered. All courses are available through a cooperative effort of the North Dakota DOT and the Dakota Asphalt Pavement Association (DAPA). Construction experience before attending courses is encouraged. The courses cover a large amount of information in a short amount of time. The courses are certification courses and do not provide hands-on practice.

## TCP QC/QA CERTIFICATION OFFERED

An overview of certifications offered and the requirements for a project are available from links on the TCP web page. Please review before registering for a course.

## NEW CERTIFICATION COURSES

Click on the course title to view the syllabus online or view from the TCP web page

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### [INTRODUCTION TO ASPHALT](#)

**February 3, 2020**, 8 am to Noon, Ramada by Wyndham, Bismarck

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### [ASPHALT PAVEMENT INSPECTION](#)

**February 3-6, 2020**, Ramada by Wyndham, Bismarck

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### [AGGREGATE TESTING AND ASPHALT MIX TESTING](#)

**December 16-19, 2019**, Quality Inn, Bismarck (formerly Comfort Inn)

**March 23-26, 2020**, Ramada by Wyndham, Bismarck

Performance Exams are required for tester certification. Depending on class size, and prior testing experience of the student, some performance exams may be completed during the class week. Additional performance exam dates will be available for individuals that require work experience.

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### [ASPHALT MIX DESIGN AND PRODUCTION CONTROL](#)

**April 14-16, 2020**, Quality Inn, Bismarck

## CERTIFICATION RENEWAL

Click on the course title to view the syllabus or view from the TCP web page

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### [AGGREGATE AND ASPHALT AND MIX CONTROLLER CERTIFICATION RENEWAL](#)

*This course covers Aggregate Tester, Asphalt Mix tester and Asphalt Mix Controller certification renewal. Performance exams for tester certification are scheduled and completed at a later date.*

**January 22, 2020**, Ramada by Wyndham, Bismarck

**\*April 9, 2020**, Ramada by Wyndham, Bismarck

No courses are currently planned for Fargo

Performance Exams for aggregate and asphalt testers available by appointment January 21. Additional dates will be made available. Schedule through the registration web page (*no additional cost*)

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### [ASPHALT PAVEMENT INSPECTOR RENEWAL](#)

**January 23, 2020**, Ramada by Wyndham, Bismarck

**\*April 9, 2020**, Ramada by Wyndham, Bismarck

\*Combined Renewal format – one concurrent class for all Renewals

## ONLINE RESOURCE MATERIALS

The Field Sampling and Testing Manual

Includes material tests and procedures

ND Standard Specifications for Roads and Bridges

Prior Year Class Manuals are available from the TCP web page

YouTube videos of many tests are available [Web Link](#)

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## OTHER RESOURCES

AASHTO TC<sub>3</sub> provides courses on a variety of topics related to construction including asphalt pavement inspection. [Web Link](#) They provide two free courses each month and many others for a small fee.

The Upper Great Plains Transportation Institute also provides a large variety of courses in various formats free of charge. [Web Link](#)