**DATE:** November 28, 2018

**SOLICITATION CHECKLIST**

**CONSULTANT ADMINISTRATION SECTION (CAS)**

**PROJECT NUMBER:** SS-7-073(014)005

**PROJECT CONTROL NUMBER:** 22361

**PROJECT DESCRIPTION & LIMITS:** ND Hwy 73 – Near RP 6 to Jct ND Hwy 22

Improvement Strategy – Reconstruction (See Pre-Milestone Review for additional details) Widening, Selective Grading, Full Depth Reclamation, Hot Mix Asphalt, Structural Plate Pipe Improvements, Incidentals

**\*NOTE**: Scoping Report addresses improvements from Jct ND Hwy 23 E to Jct ND Hwy 22. Proposed improvements have been split into two projects (PCN 22329, PCN 22361).

Project limits for PCN 22361 are from Near RP 6 to Jct ND Hwy 22 only.

(See Pre-Milestone Reviews for each project for additional details)

**DIVISION REPRESENTATIVE:** Travis Brossart **PHONE:** 701-328-4856

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  **Consultant NDDOT N/A**

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**Phase III (complete after Environmental Document is finalized)**

Roadway Design…………………………………………………………………………[x]  [ ]  [ ]

Right of Way

Title Information…………………………………………………………… [x]  [ ]  [ ]

Landowner Notification………………………………………………… [x]  [ ]  [ ]

*Consultant will coordinate landowner right-of-entry notifications*

*(See Pre-Milestone Review for additional details)*

ROW Plats………..…………………………………………………………… [x]  [ ]  [ ]

Appraisals……………………………………………………………………… [x]  [ ]  [ ]

Negotiations/ROW Acquisition….…………………………………. [x]  [ ]  [ ]

Borrow………………………………………………………………………….. [x]  [ ]  [ ]

*Consultant to obtain Borrow Option Agreements, obtain required environmental clearances, COA, and perform necessary geotechnical investigation.*

Environmental

Mitigation……………………………………………………………………… [x]  [ ]  [ ]

Permit Application(s)…………………………………………………….. [x]  [ ]  [ ]

Bridge Design/Plan Preparation….…………………………………………….. [x]  [x]  [ ]

*After environmental clearances, a decision will be made if the design will be completed by NDDOT or Consultant.*

Materials and Research……………………………………………………………… [ ]  [x]  [ ]

*Includes Pavement Design, HBP Mix Recommendations, and Gravel Prospecting*

Roadway Hydraulics (Design or Bridge)……………………………………… [x]  [ ]  [ ]

*Consultant to perform roadway hydraulics and culvert condition survey for all culverts.*

*(See Pre-Milestone Review for additional details)*

Structure Hydraulics………………………………………….………………………. [x]  [x]  [ ]

*Consultant to complete necessary structure hydraulics. NDDOT will supply preliminary structure hydraulics information. (See Pre-Milestone Review for additional details)*

This document needs to be signed if there are two Divisions with major portions of the project and one wants the work to go to a consultant and the other wants to keep the project.

Approval: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

 Office of Project Development Director Date