

REQUEST FOR PROPOSAL

TO PERFORM CONSTRUCTION ENGINEERING

March 2, 2018

FOR PROJECT:

NDDOT JOB #12

HLC-5000(014), PCN 21320

HLC-1000(052), PCN 21315

HLC-3400(014), PCN 21319

Safety Improvements – Pavement Marking, Curve Signing,
Destination Lighting, Rumble Strips & Incidentals

HLC-5000(014), PCN 21320 – 11 Sites in Walsh County

HLC-1000(052), PCN 21315 – 6 Sites in Cavalier County

HLC-3400(014), PCN 21319 – 8 Sites in Pembina County

**PROPOSALS MUST BE DELIVERED TO
THE OFFICE OF THE WALSH COUNTY HIGHWAY SUPERINTENDENT
600 Cooper Ave.
Grafton, ND 58237
By 2:00 PM, March 30, 2018**

**REQUEST FOR PROPOSALS
TO PERFORM
CONSTRUCTION ENGINEERING SERVICES
FOR WALSH COUNTY, CAVALIER COUNTY AND PEMBINA COUNTY**

**NDDOT JOB #12
HLC-5000(014), PCN 21320
HLC-1000(052), PCN 21315
HLC-3400(014) PCN 21319**

Walsh County, Cavalier County and Pembina County will engage the services of a prequalified engineering firm to perform Construction Engineering on the following tied projects in Walsh County, Cavalier County and Pembina County scheduled to be completed in 2018.

Tied projects: HLC-5000(014), PCN 21320, HLC-1000(052), PCN 21315, HLC-3400(014), PCN 21319; NDDOT Job #12 on the April 13, 2018 Letting: The tied project consists of safety improvements at various sites located in Walsh County, Cavalier County and Pembina County, North Dakota.

HLC-5000(014), PCN 21320 is located at 11 different sites in Walsh County. Key project elements include pavement marking, curve signing and incidentals.

HLC-1000(052), PCN 21315 is located at 6 different sites in Cavalier County. Key project elements include pavement marking, curve signing and incidentals.

HLC-3400(014), PCN 21319 is located at 8 different sites in Pembina County. Key project elements include pavement marking, curve signing, destination lighting, rumble strips and incidentals.

Work to be performed by Consultant includes:

Construction Services: Perform Project Management, Project Administration and Construction. Additional services, if required, may be negotiated and supplemental agreements issued based on the consultant's performance, the consultant's proposal and available funding.

Firms are invited to submit a proposal for the project listed above. The Proposals shall provide the following information:

- Past Performance
- Ability of professional personnel
- Willingness to meet time and budget requirements
- Location
- Recent, current, and projected workloads of the persons and/or firms
- Related experience on similar projects
- Recent and current work for the County's
- Project understanding, issues, & approach

The proposal pages shall be numbered and must be limited to 10 pages in length. Proposals that exceed the 10 page length requirement will not be considered. The cover letter will not be counted as one of the 10 pages. The proposal should list the personnel who will be assigned to work on the project, including titles, education, and work experience. Walsh County,

Cavalier County and Pembina County will only consider proposals received prior to **2:00 PM, March 30, 2018**. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 10 page proposal. Each proposal will be evaluated by a selection committee.

Walsh County, Cavalier County and Pembina County will conduct interviews. The County's plan to interview up to three (3) of the most qualified engineering firms based on whose proposals most clearly meet the RFP requirements. Interviews will take place on a date to be determined by the County's. Firms not selected to be interviewed will be notified in writing.

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County's reserve the right to terminate negotiations, and then negotiate with the second and third ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The County's reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects.

Engineering firms interested in performing the work on said tied projects shall submit three (3) hard bound copies and an electronic pdf file of their proposal to the lead agency, Walsh County:

Walsh County Highway Superintendent
600 Cooper Ave
Grafton, ND 58237
HLC-5000(014), PCN 21320, HLC-1000(052), PCN 21315, HLC-3400(014), PCN 21319
701-352-1530
slipsh@nd.gov

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age, or handicap or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding the Title VI Program see the NDDOT website at: <http://www.dot.nd.gov/divisions/civilrights/titlevi.htm>