



Project Records

CARS

Lance Bargmann, Construction Services

NDDOT

Talking Points

- Bidders Proposal-index of provisions
- CARS-Final checklist updates
- Project documents
- CARS users

NORTH DAKOTA
DEPARTMENT OF TRANSPORTATION
REQUEST FOR PROPOSAL

STATE FEDERAL AID PROJECT NOS. SS-4-028(021)000 (PCN-22121), NH-4-023(027)078
(PCN-22119), and SS-4-023(028)105 (PCN-22120)

60.383 Miles

SEAL COAT

ND 28, JCT ND 37 NORTH TO JCT ND 23; ND 23, COUNTY LINE EAST TO US 83; and ND 23, US 83 EAST TO ND
41

MCHENRY, MCLEAN, and WARD COUNTIES

DBE Race Neutral Goal - 0%

BID OPENING: The bidder's proposal will be accepted via the Bid Express on-line bidding exchange at www.bidx.com until **09:30AM Central Time on April 13, 2018.**

Prior to submitting a Proposal, the Bidder shall complete all applicable sections and properly execute the Proposal Form in accordance with the specifications.

Proposal Form of:

(Firm Name)

NORTHERN IMPROVEMENT COMPANY
4000 12TH AVE N
PO BOX 2846
FARGO ND 58108-2846

(Address, City, State, Zipcode)

(For official use only)

NORTH DAKOTA DEPARTMENT OF TRANSPORTATION

Job #19, Project No. NH-RSS-1-003(034)059

HBP, Aggregate Shoulders, Culvert Extensions, Widening, Curb & Gutter, Sidewalk,
Driveways, ADA Improvements, & Incidentals

INDEX OF PROVISIONS

Road Restriction Permits

Hot Line Notice

Price Schedule for Miscellaneous Items dated October 1, 20

SP DBE Program - Race Conscious dated December 20, 20

E.E.O. Affirmative Action Requirements dated March 15, 20

Appendix A of the Title VI Assurances dated June 27, 2011

Required Contract Provisions Federal Aid Construction Contract
(Form FHWA 1273 Rev. May 1, 2012)

Labor Rates from U.S. Department of Labor dated January 3, 2014
January 10, 2014 (Mod. No. 1) and July 25, 2014 (Mod. No. 2)

On-The-Job Training Program dated November 1, 2013

SP 3(14) Temporary Erosion & Sediment Best Management

SP 25(14) Flexible Pavement Surface Tolerance

SP 27(14) Concrete Erosion Control Blanket

Materials Pit List & Material Source Certificate

Borrow List 1

Borrow List 2

Borrow List 3

SP Fuel Cost Adjustment Clause dated September 8, 2006

You will find...

- All SP's
 - Stormwater
 - 404 Requirements
 - DBE Program
 - TERO
 - Fuel Cost Adjust.
- Supplemental Specs

Fuel Cost Affidavit

- Elect to Participate?
- Contractor Prices
- PQE - Dates Matter
- Liquidated Damages

Final Checklist

Construction Automated Records System

Project: SS-1-025(014)000

SubProject: 1 - CHIP SEAL

Final Checklist Maintenance <<

Contractor: ASPHALT SURFACE TECHNOLOGIES CORPORATION

Owner: PROGRAM & PROJECT DEVELOPMENT

Original Contract Amount: 996,549.54

Final Contract Amount: 0.00

Start Date:

Completion Date:

% of Final Completed to Date:

Tentative Date of Final Submission:

Remarks:

Item to be Submitted	Note	Local Agency/ Dist.
District Finals Review Done in Quantity Manager		<input type="checkbox"/>
Final Estimate created and approved in CARS		<input type="checkbox"/>
All Final Construction Records are Electronic		<input type="checkbox"/>
Final Acceptance Letter to Contractor from Project Engineer		<input type="checkbox"/>
Combined Materials and Project Acceptance Letter i		<input type="checkbox"/>
Project Eng. Report on Materials Acceptance (SFN 10110)		<input type="checkbox"/>
DBE Participation Certification (SFN 14268) i		<input type="checkbox"/>
Contract Time for Completion (SFN 5660)		<input type="checkbox"/>
Narrative Report i		<input type="checkbox"/>
Explanation of Change in Plan i		<input type="checkbox"/>
Statement of Materials Taken from Pits (SFN 10061)		<input type="checkbox"/>
Pit Release and Receipt (SFN 14486)		<input type="checkbox"/>
Haul Road Release (SFN 14458)		<input type="checkbox"/>
Project Diaries		<input type="checkbox"/>
Certified Payrolls (LCP Tracker) i		<input type="checkbox"/>
Correspondence in CARS/FileNet Yes/No		<input type="checkbox"/>
Fuel Cost Adjustment Worksheet (SFN 58543)		<input type="checkbox"/>
Vertical Clearances updated in CARS		<input type="checkbox"/>
All appropriate Permits have been Terminated in CARS i		<input type="checkbox"/>
Submit SWPPP and all required stormwater permit documentation i		<input type="checkbox"/>
Copy of Certified letter sent to Contractor for missing paperwork		<input type="checkbox"/>

Full As-built Plans

Full As Built Plan set - Minor 

Full As Built Plan set - Major 

3 Civil Rights Forms

DBE Performance-Commercially Useful Function Certification (Forms saved to FileNet?) 

DBE Performance Project Engineer On-Site Work Confirmation (Forms saved to FileNet?) 

DBE Replacement Approval Request (When applicable, saved to FileNet?) 

Forms on Final Checklist not in Material Drop Box

Statement of Materials Taken from Pits (SFN 10061)

Summary of Aggregate Quality Tests (SFN 10072)

Project Eng. Report on Materials Acceptance (SFN 10110)

Project Records

- Run an extra estimate
- Don't use contractors Qtys
- Contract Time for
Completion
- Mobilization

Follow-up to Comments on Finals or Cert Letters

North Dakota Department of Transportation Final Checklist

Notes

Local Agency/Dist	In FileNet	Const. Services	Not Req.	Items to be Submitted
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	404 Permit Certification by District Engineer
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	FileNet Project Records Documents per Const Records Manual
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All appropriate Permits have been Terminated in CARS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vertical Clearances updated in CARS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Have Environmental Notes been reviewed and compiled with?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Full Depth Cores (SFN 13889)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Misc Final Documents
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Onsite Mitigation Certification (SFN 61042)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reminder to Update DOT Utilities to the District
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All Final Construction Bench Marks and Check Points (SFN 13420) Send to
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Report of Bridge Bench Review Done in Quantity Manager
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	District Finals Review Done in Quantity Manager
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Submit SWPPP and all required stormwater permit documentation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Full As Built Plan set - Minor
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Full As Built Plan set - Major
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stormwater Permit Termination Field Review Checklist (SFN 80504)

To: Engineer
 From: Construction Services
 Date Checked: 03/03/2020
 Date Sent For Final Payment:
 In Depth Review: y
 The final estimate and construction records for the subject have been reviewed by the final records section. Our review are as follows:
 Update the Contract time for completion
 The As-Built plans are missing
 Final Acceptance letter has wrong project number shown.



May 8, 2019

West River Striping Company
 3101 37th St NW
 Mandan, ND 58554-1320

PROJECT HES-4-999(034) PCN: 22023

This project was completed on 7/11/18 and the State accepted it on 7/13/18. The Department hereby submits to you a copy of the final estimate for all work on the project. Please be advised that this is the final estimate referred to in 24-02-26.1 N.D.C.C. and Section 104.05 of the Standard Specifications for Road and Bridge Construction. If you have filed the proper notice and you still intend to submit a claim on this project, you must do so no later than 90 days after this estimate has been submitted to you.

Before the Department can make the final payment, you must submit the following documents:

- TERO compliance proof of payment (see attached)

All the required documents should be submitted to the project engineer. Questions concerning these documents should be addressed to the project engineer. Upon receipt of these documents the Department will process the final Payment.

PHILLIP MURDOFF, CONSTRUCTION SERVICES ENGINEER
 801/bb
 Enclosure
 By Certified Mail
 c...Joe Lawson, Project Engineer
 Minot District



608 East Boulevard Avenue | Bismarck, ND 58505-0700 | dot.nd.gov
 TOLL FREE: 1-855-637-6237 | FAX: (701) 328-0310 | TTY: 711



Request to Sublet

- Send to:
ConstructionServices@nd.gov
- Scanned copies are ok
- Signed
- Subcontract agreements should be attached.

CONTRACTOR'S REQUEST TO SUBLET

North Dakota Department of Transportation, Construction Services
SFN 5682 (6-2018)

PCN			Project Number			County							
By signing this form, the prime contractor certifies that the subcontract contains all the applicable provisions and requirements of the prime contract with the North Dakota Department of Transportation.													
Is Subcontractor a certified DBE in North Dakota? <input type="checkbox"/> Yes <input type="checkbox"/> No						If Yes complete and submit a Commercially Useful Function Certification (SFN 60597) to the engineer.							
Subcontractor				Contractor									
Name				Name									
Title				Title									
Address				Address									
City			State	ZIP Code		City			State	ZIP Code			
I hereby acknowledge that I have received and am aware of the following applicable provisions to this subcontract:						I hereby acknowledge that I have provided for or assured that the subcontractor has the following applicable provisions:							
Applicable		Not Applicable		Labor Rates from Department of Labor			Applicable		Not Applicable		Labor Rates from Department of Labor		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Required Contract Provisions on Federal Aid Contracts (FHWA 1273) and addendums thereto			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Required Contract Provisions on Federal Aid Contracts (FHWA 1273) and addendums thereto		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Appendix A & E of the Title VI Assurances			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Appendix A & E of the Title VI Assurances		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other Federal Aid provisions (i.e., Buy America, etc.)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other Federal Aid provisions (i.e., Buy America, etc.)		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EEO Affirmative Action requirements			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EEO Affirmative Action requirements		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Disadvantaged Business Enterprise Program Special Provision			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Disadvantaged Business Enterprise Program Special Provision		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Plans, Specifications, Supplemental Specifications, Specification Provisions, and all other contract documents			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Plans, Specifications, Supplemental Specifications, Specification Provisions, and all other contract documents		
Subcontractor Signature				Date		Contractor Signature				Date			

	Spec. No.	Item No.	Approx Qty	Unit	Work Description	Subcontract Amt
X						

Add Row

Subcontract Total

Approved:

Project Engineer Signature		Date		Percent Sublet This Request		Total Percent Sublet to Date	
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Print Form

Contractor: Submit original to the Engineer. Attach copy of executed subcontract.
Engineer: Submit to Construction Services. Upload SFN 60597 to CARS if applicable.

CARS Users

- Update Users List
- How Many Users statewide

[LDAP Form Link](#)



Questions / Contact

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