



North Dakota Department of Transportation

Grant Levi, P.E.
Director

Jack Dalrymple
Governor

July 3, 2014

ADDENDUM 1 – JOB 4

TO: All prospective bidders on project TEU-2-987(038)042, Job No. 4 scheduled for the July 11, 2014 bid opening.

The following plan revision shall be made:

Plan Revision:

See attached letter from City of Jamestown dated July 2, 2014 for an explanation.

This addendum is to be incorporated into the bidder's proposal for this project.

Jason R. Tholenson

for CAL J. GENDREAU – CONSTRUCTION SERVICES ENGINEER
80:jrt
Enclosure

CITY OF JAMESTOWN



NORTH DAKOTA

"THE BUFFALO CITY"

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Addenda No. 1

TEU-2-987(038)042; PCN 19991

Transportation (Landscaping) Enhancement Project for the East Business Loop
Jamestown, ND

July 2, 2014

The Following Correction/modification is made to the Contract Documents:

1. Sheet 6 – 4; Note 970 – P21; Second Paragraph; Second Sentence; should read, as noted on the revised plan sheet attached: "Up to one-half of the landscape retainage may be released at the discretion of the Project Manager on November 1, 2015." in lieu of the March 31, 2015 date shown on the original plan sheet.

END OF ADDENDUM

STATE	PROJECT NO.	SECTION NO.	SHEET NO.
ND	TEU-2-987(038)042	6	4

NOTES

970-P19 INITIAL ACCEPTANCE: Upon completion of installation of **ALL** plant materials, the Project Manager will make an inspection of all plant materials and planting areas for acceptability. Any establishment procedures that have not been performed will be brought to the Contractor's attention for immediate correction. Upon the completion of any corrections, a letter of initial acceptance will be provided by the Project Manager.

970-P20 PLANTING / MAINTENANCE SCHEDULE: Initial Planting of all trees shall be completed on or before June 20, 2015. The Contractor will be responsible for maintenance on all plantings for one full year from the date of initial acceptance at which time the City will be responsible for maintenance.

970-P21 LANDSCAPE RETAINAGE: A landscape retainage amount shall be based on the project bid costs. A **15%** retainage shall be in place after the initial acceptance. (i.e. if a project total bid is \$100,000, landscape retainage would therefore be \$15,000) This retainage includes the standard NDDOT retainage held on a project.

The landscape retainage shall be released on a semi-annual basis. Up to one-half of the landscape retainage may be released at the discretion of the Project Manager on November 1, 2015. Landscape retainage release shall be based on the Contractor's performance of the plant establishment procedures. Upon final inspection and acceptance of the plant materials, the remaining landscape retainage shall be released prior to closeout of the project.

970-P22 PLANT ESTABLISHMENT PROCEDURES: The establishment procedures through the extent of the contract shall include additional pruning, protective measures against pests and diseases (including rabbit and/or rodent protection), keeping the stakes firm and guys adjusted, weeding with a pre-emergent weed control or other pre-approved means, the removal of any dead plant material from the project, and other establishment procedures as deemed necessary by the

Project Manager. Planting beds and tree rings shall be cleared of weeds a minimum of once per month.

The Contractor is responsible for notifying the Project Manager five (5) days prior to all scheduled maintenance. The Project Manager shall notify the Contractor should any additional site visits be necessary to maintain proper planting bed conditions.

A detailed inspection form shall be submitted to the Project Manager with the corresponding project payrolls. The following minimum information is required on the forms: Project name, Project number, Name of Contractor, Corresponding Payroll Reference, Date of Work, Type of Work, and Comments Section.

970-P23 PLANT MATERIALS REPLACEMENT: Any plant material that is 25% or more dead, as determined by the Project Manager, shall be considered dead and must be replaced by the Contractor. Trees shall be considered dead when the main leader has died back, or 25% of the crown is dead. Removal of designated plant material shall occur immediately; replacement shall occur immediately or as soon as possible in accordance with acceptable planting dates and weather conditions.

970-P24 PLANTING/REPLANTING DATES: Allowable planting dates for initial installation and for replacement plant materials (trees) shall be as listed below. Weather conditions may allow for the planting of the plant materials to occur outside of these dates. Written approval from the Project Manager shall be required in all such instances.

Spring: April 15 – June 20
Fall: September 15 – October 15

970-P25 PROJECT INSPECTIONS: A minimum of two formal inspections shall occur each year of a warranty/maintenance period – one in the Spring and one in the Fall. The Contractor shall be notified of any unacceptable plant materials or site conditions which need to be corrected. It will be at the Project Manager's discretion should any additional inspections be deemed necessary.

970-P26 PLANT MAINTENANCE RECOMMENDATIONS: The Contractor shall provide written recommendations for care of the project site. Listed procedures for maintenance shall include, but not be limited to, all pruning, watering, fertilizing, potential changes at different stages of the plant materials growth, etc. The Contractor shall submit site plan record drawings with the maintenance recommendations. Three (3) copies of written procedures with record drawing plans shall be submitted to the Project Manager. The City shall water all trees after planting as per the listed procedures.

970-P27 FINAL ACCEPTANCE: Upon completion of the warranty/maintenance period, the Project Manager will make an inspection of the plant material and planting bed conditions for acceptability. Typically the inspection will be made during the week that the warranty/maintenance period terminates. All items of maintenance shall have been performed prior to inspection. Any items of maintenance that have not been performed may make a plant unacceptable. Any establishment procedures that have not been performed shall be brought to the Contractor's attention for immediate correction. Upon the completion of any corrections, a letter of final acceptance shall be provided by the Project Manager notifying the Contractor of completion of the project.

This document was originally issued and sealed by Reed O. Schwartzkopf Registration Number PE-6238, on 04/04/14 and the original document is stored at the City of Jamestown